

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS BOARD OF TRUSTEES

Oklahoma School of Science and Mathematics 1141 North Lincoln Boulevard

Oklahoma City, Oklahoma

September 13, 2022

11:00 a.m.

Present: Dan Little, David Drennan, Lance Benham (via Zoom), Michael Jordan, Steven Rhines, James Roller, Geoff Simpson, Goldie Thompson (who typically represents the Chancellor for Higher Ed.), Donna Windel, Jeff Hickman, Jerry Burger, Kelley Dowd, Lara Mashek, Ron Mahore

OSSM Staff: Brent Richards, Cynthia Parish, Pam Felactu, Shannon Gorbet, Elizabeth Jacoby, Edna Manning, Kenneth Lease, and Linda Waters.

Absent: Jack Coffman, Gary Ellis, Rhonda Hones, Adam Pugh,

Guest: Fazlur Rahman, Katie Altshuler, Dr. Edna Manning, Dr. Kenneth Lease, Nicole Hover, Michael Copeland

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., September 13, 2022 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:06 a.m.

**Take Action on Minutes of Board of Trustees Meeting of June 21, 2022.** Little asked for approval or corrections to the minutes from June 21, 2022. Mashore moved the approval of the minutes. Windel seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Jordan, yes; Rhines, yes; Roller, yes; and Windel, yes.

**Report from the Chief Academic Officer.** Dr. Richards reported that August 14<sup>th</sup> the students moved in and Convocation was held. September 17<sup>th</sup> will be Parent's Day on the OSSM Campus. September 23<sup>rd</sup> is the end of the 1<sup>st</sup> grading period. OSSM currently has 47 seniors and 50 juniors enrolled. Questions from the Board were answered by Dr. Richards.

**Report from the Dean of Admissions.** In the interest of time, report can be viewed in board packet.

**Report from the Director of College Counseling.** In the interest of time, the report can be viewed in the board packet. Questions from the Board were answered by Ms. Parish.

**Report from the Director of Development.** Ms. Felactu reported that OSSM has recovered in FY2021 from the FY2020 year, mostly due to OSSM Foundation gifts. The OSSM Foundation is doing well in fundraising; as a small organization and also in bringing in gifts. The OSSM Foundation is currently working on effective outreach efforts for fundraising. Quantum Experience is returning in 2022 with a date of November 5, 2022. The OSSM Faculty Endowment has reached its \$10M goal and the OSSM Foundation has reset the goal to \$18M. The fundraising priorities of the OSSMF are: Engineering Seminar, the OSSM Summer Science Institute, OSSM Computer Science Endowment, OSSM Faculty Endowment, and major gifts. Questions from the Board were answered by Ms. Felactu.

**Report from Public Information Officer.** Ms. Waters reported that she is working with the Board to create and execute a communications plan for the president search. Ms. Waters has obtained a list of all high school counselors in the state of OK and is working on a marketing plan for this audience. She is also doing additional research through the Department of Education to identify the market of gifted students in the state of OK. Ms. Waters reported that a budget has been approved to update and refresh the OSSM website. Questions from the Board were answered by Ms. Waters.

**Report from Chief Fiscal Officer.** Ms. Gorbet reported there is a larger number of expenditures for the current year due to OSSM being remote last year. Ms. Gorbet reported that a contract with Rated Engineering was entered to review the existing fire alarm system in the Residence Hall and determine scope of system modification/replacement. Solicitations for new professional service contracts in FY23 are out and they include: Janitorial, Food Service, and Foreign Languages. Questions from the board were answered by Ms. Gorbet.

**Report from the President.** Dr. Manning reported that OSSM received state appropriations of nearly \$400K more than what has been typical for FY23. On Saturday May 28, OSSM held the 31<sup>st</sup> graduation ceremony with alum, Dr. Bryan Eastin speaking. Convocation was held on August 14<sup>th</sup> in the OSSM gymnasium. Dr. Manning gave reports from different academic offices which are included in the packet. Questions from the board were answered by Dr. Manning.

**New Business.** No new business was discussed.

**Adjournment.** Meeting adjourned at 1:44 p.m.