

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES Executive Committee

Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma

July 12, 2022
11:00 a.m.

Present: Dan Little, David Drennan, Lance Benham (via Zoom), Jack Coffman, Ron Mashore, Geoffrey Simpson, and Donna Windel

OSSM Staff: Elizabeth Jacoby, Shannon Gorbet, Dr. Brent Richards, Dr. Frank Wang, Linda Waters

Absent: Bill Kuehl, Pam Felactu

Guests: Katie Altshuler, Dr. Edna Manning, Dr. Ken Lease

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., July 12, 2022 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:04 a.m.

Take Action on Minutes of Executive Committee Meeting April 15, 2022: Little asked for additions or corrections to the minutes of the meeting of the April 15, 2022. Drennan moved approval of the minutes. Windel seconded. Vote as follows: Little, yes; Windel, yes; Drennan, yes; Benham, abstain; Coffman, yes; Mashore, yes; Simpson, yes.

Report from the Chief Academic Officer. Dr. Richards reported that there are 120 students enrolled for the 2022/2023 school year. OSSM will host the Investigative Research Scholars Program (IRSP) from June 6-24th, the Middle School Math Workshops from June 13-29th, and the OSSM Summer Academy from July 18-22nd. The first day of the fall semester is Monday, August 15th. Caleb Cool (OSSM co 2011) will join the faculty in the physics department to take the place of Jay Rudra who retired last year. Questions from the Board were answered by Dr. Richards.

Report from the Dean of Admissions. Mr. Kuehl reported that OSSM received 85 applications for the class of 2024. Interview Day was held on April 9 and 65 prospective students were interviewed. The Student Shadow Experience has had 18 student shadows in the past month. The Shadow Experience will last through April. Sneak Peek for 8th and 9th grade students was held on April 2 and there were 75 guests that attended this year. New student orientation is scheduled for June 2. Questions from the Board were answered by Dr. Wang.

Report from the Director of Development: No Report Given.

Report from the Director of Public Information: Ms. Waters reported that she has been working with Mr. Dan Little and Mr. Geoffrey Simpson to create a communications strategy around the interim president and executive vice president. A draft of Mr. Little's went to the full Board of Trustees, the Foundation Board of Trustees, faculty, staff, alumni, donors, friends, and parents. Ms. Waters reported that graduation was a momentous event on Saturday, May 28th. Planning for the August Convocation is ongoing. The ceremony will be held Sunday, August 14th, at 2pm, on campus in the gym. The Governor has been invited to speak and we are awaiting his decision. Ms. Waters reported that the budget for advertising in both regional print and social media outlets have been approved. Questions from the Board were answered by Ms. Waters.

Report from Chief Fiscal Officer: Ms. Gorbet reported that Alvine Engineering has completed the design process for the Residence Hall and Samson building, and is working with OMES-CAP on bid solicitation. Alvine Engineering will review a proposal submitted by Johnson Controls for a new Residence Hall fire alarm system. The solicitations for new professional service contracts for FY23 including janitorial, food services, and foreign language, are currently in progress. The Strategic Plans anticipated completion is June 2022. A new statewide HR system is scheduled to be implemented in May 2022.

A motion was made to authorize the purchase of a new campus-wide access control system with the proposed budget of 755K dollars to be purchased and installed per the contract as proposed. Simpson moved approval of the motion. Windel seconded. Vote as follows: Little, yes; Drennan, yes; Simpson, yes; Windel, yes.

Questions from the Board were answered by Ms. Gorbet and Lance Benham.

Report from the President: Dr. Wang reported that he visited the State Capitol and met in person with House Education Appropriations and Budget sub-committee chair, Rep. Mark McBride. Dr. Wang will continue to make personal visits to legislators on OSSM's budget request and on OSSM's ARPA proposal. Questions from the Board were answered by Dr. Wang and Dr. Richards.

New Business: No new business was discussed.

Mashore made a motion to enter Executive Session at 12:06pm. Simpson seconded. Vote as follows: Little, yes; Drennan, yes; Simpson, yes; Windel, yes; Mashore, yes; Coffman, yes; Benham, abstain.

Coffman motioned to return from Executive Session at 12:50pm. Simpson seconded. Vote as follows: Little, yes; Drennan, yes; Simpson, yes; Windel, yes; Mashore, yes; Coffman, yes; Benham, abstain.

Adjournment: The meeting was adjourned at 12:53p.m.

