

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS BOARD OF TRUSTEES
Oklahoma School of Science and Mathematics 1141 North Lincoln Boulevard

Oklahoma City, Oklahoma

June 21, 2022

11:00 a.m.

Present: Dan Little, David Drennan, Lance Benham (via Zoom), Jack Coffman, Gary Ellis, Michael Jordan, Steven Rhines, James Roller, Geoff Simpson (via Zoom), Melissa Brevetti (who typically represents the Chancellor for Higher Ed.), Donna Windel. Jeff Hickman.

OSSM Staff: Brent Richards, Cynthia Parish, Pam Felactu, Shannon Gorbet, Elizabeth Jacoby, Frank Wang, and Linda Waters (via Zoom)

Absent: Tom Deighan, Rhonda Jones, Adam Pugh, Kelly Dowd, Lara Mashek

Guest: Fazlur Rahman, Katie Altshuler, Dr. Edna Manning, Dr. Kenneth Lease

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., June 21, 2022 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:06 a.m.

Take Action on Minutes of Board of Trustees Meeting of March 8, 2022. Little asked for approval or corrections to the minutes from March 8, 2022. Mashore moved the approval of the minutes. Windel seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Jordan, yes; Rhines, yes; Roller, yes; and Windel, yes.

Report from the Chief Academic Officer. Dr. Richards reported that 55 students graduated from the class of 2022 at Commencement on May 28. OSSM currently has 50 rising seniors and 60 incoming juniors. All grades and schedules are now being recorded in Infinite Campus. More student records including conduct reports will be added in the coming year. A search is underway to find a replacement for Dr. Jay Rudra who taught physics and retired from OSSM in December 2021. The first day of fall 2022 classes is August 15. Questions from the Board were answered by Dr. Richards.

Report from the Dean of Admissions. Mr. Kuehl reported that OSSM has received 85 applications for the class of 2024. Interview Day was hosted on April 9th, 2022. OSSM hosted 65 candidates from the application screening. The Middle School Math Contest was held on April

30th, 2022. The event saw approximately 200 parents and students. Mr. Kuehl reported that the new Student Orientation, Advising and Registration (SOAR) was held on campus on June 2nd, 2022. Questions from the Board were answered by Mr. Kuehl.

Report from the Director of College Counseling. Ms. Parish reported that 491 applications were sent out by the class of 2023 to 137 different colleges. There were 26 in-state decisions and 26 out of state decisions. The total scholarship/financial aid packages equaled \$4,697,275. OSSM had two OU National Merit Finalists: Logan Rhyne and Pundit Vorakitolan. OSSM had three Questbridge National College Match recipients: Anny Vo, Reynaldo Fuentez, and Shabab Kabir. Questions from the Board were answered by Ms. Parish.

Report from the Director of Development. Ms. Felactu reported that OSSM has recovered in FY2021 from the FY2020 year, mostly due to OSSM Foundation gifts. The OSSM Foundation is doing well in fundraising; as a small organization and also in bringing in gifts. The OSSM Foundation is currently working on effective outreach efforts for fundraising. Quantum Experience is returning in 2022 with a date of November 5, 2022. The OSSM Faculty Endowment has reached its \$10M goal and the OSSM Foundation has reset the goal to \$18M. The fundraising priorities of the OSSMF are: Engineering Seminar, the OSSM Summer Science Institute, OSSM Computer Science Endowment, OSSM Faculty Endowment, and major gifts. Questions from the Board were answered by Ms. Felactu and Ms. Altshuler.

Report from Public Information Officer. Ms. Waters reported that she is working with the Board to create and execute a communications plan for the president search. Ms. Waters has obtained a list of all high school counselors in the state of OK and is working on a marketing plan for this audience. She is also doing additional research through the Department of Education to identify the market of gifted students in the state of OK. Ms. Waters reported that a budget has been approved to update and refresh the OSSM website. Ms. Waters reports that Convocation will be held on August 14 at 2pm in the OSSM gymnasium. Questions from the Board were answered by Ms. Waters.

Report from Chief Fiscal Officer. Ms. Gorbet reported there is a larger number of expenditures for the current year due to OSSM being remote last year. MS. Gorbet reported that a contract with Rated Engineering was entered to review the existing fire alarm system in the Residence Hall and determine scope of system modification/replacement. Solicitations for new professional service contracts in FY23 are out and they include: Janitorial, Food Service, and Foreign Languages. The anticipated completion date for the Strategic Plan is June 2022. Questions from the board were answered by Ms. Gorbet.

Report from the President. Dr. Wang reported that OSSM received state appropriations of nearly \$400K more than what has been typical for FY23. On Saturday May 28, OSSM held the 31st graduation ceremony with alum, Dr. Bryan Eastin, speaking. During June 6-10, OSSM hosted around 40 middle school math teachers as part of the Sarkeys Summer math Institute and 20 middle school science teachers as part of the Conoco-Phillips Summer Science Institute. Dr. Wang reported that he is stepping down on July 15 and will be working to effect a smooth transition at the direction of the Board of Trustees. Dr. Wang reported the OSSM is working with

Tulsa Public Schools to provide physics instruction through our Virtual Regional Center this fall. OSSM is promoting a \$25M 20,000 square foot facility on OSSM's campus that will contain a state of the art academic auditorium that will allow for live virtual meetings with NASA and National Laboratories, an engineering makerspace, and demonstration classrooms allowing for broadcast of laboratory experiments and classroom lectures. Questions from the board were answered by Dr. Wang.

At 12:41pm, Little asked for approval to enter into Executive Session. Windel moved the motion to enter into Executive Session. Coffman seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Jordan, yes; Rhines, yes; Roller, yes; Windel, yes.

At 1:15pm, the board returned from Executive Session. Coffman moved approval. Windel seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Jordan, yes; Rhines, yes; Roller, yes; Windel, yes.

Windel moved to approve the appointment of Dr. Edna McDuffie Manning as interim President of OSSM. Coffman seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Jordan, yes; Rhines, yes; Roller, yes; Windel, yes.

Windel moved to approve the appointment of Dr. Kenneth T. Lease as interim Executive Vice-President. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Jordan, yes; Rhines, yes; Roller, yes; Windel, yes.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 1:22 p.m.