

**OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS
BOARD OF TRUSTEES MEETING
VIRTUAL REGULAR MEETING**

Oklahoma School of Science and Mathematics
1141 N. Lincoln Blvd.
Oklahoma City, Oklahoma 73104
Sen. Bernice Shedrick Library Building, Large Conference Room
Wednesday, September 30th, 2020, 11:00 a.m.

The virtual meeting will be available for viewing by the press and public online at:
<https://us02web.zoom.us/j/81477622544?pwd=MXdwWlBvRkc1aHpVUXJlSU9Lb1NkZz09>

Meeting ID: 814 7762 2544
Passcode: qjb4F3

This virtual regular meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 *et seq.*, signed into law by Gov. J. Kevin Stitt on Wednesday, March 18, 2020. See Senate Bill No. 661, 2020 O.S.L 3, § 3.

Members of the Executive Committee of the Board of Trustees will appear as follows:

The following Trustees will be present in person: **Dan Little**, *Chairman*; **Jack Coffman**; **Dr. Michael Jordan**; **Ron Mashore**; and **Donna Windel**.

The following Trustees will be in attendance via Zoom Conference: **Lance Benham**; **Tom Deighan**; **Dr. Kelley Dowd**; **Dr. David Drennan**; **Rhonda K. Jones**; **Dr. Paul Kincade**; **Dr. Lara D. Mashek**; **Levi Patrick**, *Designee for Superintendent Hofmeister*; **Steven Rhines**; **Geoffrey Simpson**; **Dr. David Wrobel**, *Ex-Officio*; **Dr. Goldie Thompson**, *Designee for Chancellor Johnson*, *Ex-Officio*; **Dr. Kalpana Misra**, *Ex-Officio*; and **Joseph Parker**, *Ex-Officio*.

IN THE EVENT ELECTRONIC COMMUNICATIONS ARE LOST OR COMPROMISED OR LIVESTREAMING IS INTERRUPTED DURING THE MEETING, THE OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS WILL TEMPORARILY RECESS IN ORDER FOR TECHNICAL DIFFICULTIES TO BE RESOLVED.

To the extent not otherwise provided below, the Executive Committee of the OSSM Board of Trustees may, at its discretion, discuss, vote to table, change the sequence of any agenda item, or choose to take up any item set forth below.

- I. Call to Order, Determination of Quorum, and Certification of Open Meeting Act Compliance.
- II. Roll Call.

- III. Welcome to the newest Member of the Board of Trustees, Rhonda K. Jones (*Chairman Little*)
- IV. Discussion and Possible Action on Minutes of Board of Trustees Meeting of March 10, 2020.
- V. Report from the Vice President of Academic Services & Chief Academic Officer and Possible Discussion.
 - a. Curriculum and Instruction
 - b. Special Events
- VI. Report from the Director of Admissions and Possible Discussion.
 - a. General Update.
- VII. Report from the Director of Development and Possible Discussion.
 - a. Giving and Donors
 - b. Grants and Projects
 - c. Outreach, Visitors, and Tours
- VIII. Report from Director of Public Information and Possible Discussion.
 - a. General Update.
- IX. Report from Human Resources and Possible Discussion.
 - a. General Update.
- X. Report from the Chief Fiscal Officer and Possible Discussion.
 - a. Financial Operations Update
- XI. Report from the President and Possible Discussion.
 - a. Recognition of Faculty and Staff.
 - b. External Matters (Outreach/Public and Governmental Relations).
 - c. Internal Matters (Personnel and Residential Life).
- XII. Possible Executive Session pursuant to 25 O.S. § 307(B)(4) for the purpose of having confidential communications between OSSM's Board of Trustees and its counsel pertaining EEOC Charge No. 564-2019-00798, Dr. Angel Wilson v. OSSM. ***Advice of Counsel: Disclosure of confidential communications between OSSM and the Office of Attorney General will seriously impair the ability of OSSM to process the claim or conduct the litigation as necessary for the public interest.***
 - a. Vote to Enter Executive Session.
 - b. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4).
 - c. Vote to Exit Executive Session.
 - d. Vote on matters discussed in Executive Session.

XIII. New Business – **“New business,”** as used herein, shall mean in matter not known about or that could not have been reasonably foreseen prior to the required time of posting of this Agenda. *See* 25 O.S.2011, § 311(A)(10).

XIV. Adjournment.

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma

September 30, 2020

11:00 a.m.

Present: Dan Little, David Drennan (via Zoom), Lance Benham (via Zoom), Jack Coffman, Tom Deighan (via Zoom), Kelly Dowd (via Zoom), Michael Jordan, Paul Kincade (via Zoom), Laura Mashek (via Zoom), Ron Mashore, Kalpana Misra (via Zoom), Levi Patrick (representing Tiffany Neill, via Zoom), Steven Rhines (via Zoom), Geoff Simpson (via Zoom), Goldie Thompson (representing Glen Johnson, via Zoom), Donna Windel, and David Wrobel (via Zoom).

OSSM Staff: Amanda Bonnett, Pam Felactu (via Zoom), Shannon Gorbet, Elizabeth Jacoby, Bill Kuehl (via Zoom), Kari Kuykendall, Cynthia Parish (via Zoom), Frank Wang and Linda Waters.

Absent: Gary Ellis and Rhonda Jones

Guest: Sara Brown (via Zoom) and Thomas Schneider (via Zoom)

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., September 30, 2020, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:03 a.m.

Take Action on Minutes of Board of Trustees Meeting of March 10, 2020. Little asked for approval or corrections to the minutes from March 10, 2020. Coffman moved the approval of the minutes. Deighan seconded. Vote as follows: Little, yes; Benham, yes; Coffman, yes; Deighan, yes; Dowd, yes; Jordan, yes; Kincade, yes; Mashek, abstain; Mashore, yes; Rhines, yes; Simpson, abstain; and Windel, yes.

Report from the Chief Academic Officer. Dr. Richards reported that all courses began online on July 29th. Most courses are a blend of synchronous and asynchronous lectures and labs. Students without broadband internet access received Wi-Fi hotspots with prepaid data plans. The OSSM team won the 2019-2020 CML Calculus Contest National Championship. Questions from the Board were answered by Dr. Richards.

Report from the Director of Admissions. Mr. Kuehl reported that student grades were distributed on September 9th. The next grading period ends on October 15^h. The recruitment of the class of 2023 is underway. The application is now available to all prospective students for the class of 2023. A new plan is in development to supplement and support the OSSM Strategic Plan's initiatives for recruitment. Questions from the Board were answered by Mr. Kuehl.

Report from the Director of Development. Ms. Felactu reported that grant activity has been elevated. The 2019-2020 annual report is currently being drafted. New potential corporate, foundation, and young professional donors for fall outreach are being identified. A virtual tour of the campus is being designed. A Loyal Donor Outreach call project is being prepared and implemented in August 2021. Questions from the Board were answered by Ms. Felactu.

Report from Public Information Officer. Ms. Waters reported that OSSM's record number of National Merit Semifinalists (26) was released to the press and to the sending home high schools. The student, legislative, and alumni newsletters have been distributed and new editions are being created. OSSM will be celebrating its 30th anniversary and preparations for the event are underway. Questions from the Board were answered by Ms. Waters and Dr. Richards.

Report from Human Resources Officer. Ms. Kuykendall reported that open enrollment for employee benefits is being held October 1st-October 31st. There were no questions from the Board.

Report from Chief Fiscal Officer. Ms. Gorbet reported that the strategic plan and budget requests will be submitted October 1st. The HVAC units are needing to be replaced across campus in the Residence Hall, MAC building, and Samson building. Ms. Gorbet and Dr. Wang answered questions from the Board.

Report from the President. Dr. Wang reported that he discussed the granting of college credit for OSSM classes with Vice Chancellor Dr. Goldie Thompson of the State Regents for Higher Education at great length. Dr. Wang will be visiting with State Representative Mark McBride, Chairman of the House Appropriations and Budget Subcommittee on October 1st to tour the campus and discuss campus challenges. OSSM is currently reviewing the possibility of utilizing Infinite Campus as a Learning Management System and Student Information System. Questions from the Board were answered by Dr. Wang and Dr. Richards.

Executive Session and Possible Action: The Board moved to enter executive session at 1:39 p.m. to discuss confidential communications between OSSM's Board of Trustees and its counsel pertaining to EEOC Charge No. 564-2019-00798, Dr. Wilson v. OSSM, as AAG Schneider advises that public disclosure would impede the OSSM's ability to process the claim or litigation in the public interest. The Board returned from executive session at 1:55 p.m.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 1:56 p.m.