

**OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
VIRTUAL SPECIAL MEETING**

Oklahoma School of Science and Mathematics
1141 N. Lincoln Blvd.
Oklahoma City, Oklahoma 73104
Sen. Bernice Shedrick Library Building, Small Conference Room
Tuesday, May 12th, 2020, 11:00 a.m.

**The Virtual Special Meeting will be available for viewing
by the press and public online at the following Live Broadcast Link:**

<https://us02web.zoom.us/j/89782145876?pwd=WHBabnJHSzNpR01nTG9HWDBqVGRnUT09>

Member ID: 897 8214 5876

Password: 8rEAN2

DIAL IN:

1-346-248-7799 (U.S. [Houston]) or 1-877-853-5247 (U.S. Toll-free)

Meeting ID: 897 8214 5876

Password: 470024

This Special meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 *et seq.*, signed into law by Gov. J. Kevin Stitt on Wednesday, March 18, 2020. See Senate Bill No. 661, 2020 O.S.L. 3, § 3.

Members of the Executive Committee of the Board of Trustees will appear as follows:

Mr. Dan Little, Chairman	Attending In Person
Dr. John Armitage, Trustee	Attending via Teleconference
Mr. Lance Benham, Trustee	Attending via Videoconference
Ms. Sara Brown, Trustee	Attending via Videoconference
Mr. Jack Coffman, Trustee	Attending via Teleconference
Dr. David Drennan, Trustee	Attending via Videoconference
Mr. Geoffrey Simpson, Trustee	Attending via Videoconference
Ms. Donna Windel, Trustee	Attending via Videoconference

Also appearing in person with Chairman Little will be President Dr. Frank Wang, Academic Counselor Ms. Amanda Bonnett, and counsel to OSSM, Assistant Attorney General Thomas R. Schneider.

**IN THE EVENT ELECTRONIC COMMUNICATIONS ARE LOST OR COMPROMISED OR
LIVESTREAMING IS INTERRUPTED DURING THE MEETING, THE OKLAHOMA SCHOOL OF
SCIENCE AND MATHEMATICS WILL TEMPORARILY RECESS IN ORDER FOR TECHNICAL
DIFFICULTIES TO BE RESOLVED.**

To the extent not otherwise provided below, the Executive Committee of the OSSM Board of Trustees may, at its discretion, discuss, vote to table, change the sequence of any agenda item, or choose to take up any item set forth below.

- I. Call to Order, Determination of Quorum, and Certification of Open Meeting Act Compliance.
- II. Roll Call.
- III. Review, discussion, and possible action on Minutes of Board of Trustees Meeting of February 18th, 2020.
- IV. Report from the President and Possible Discussion.
 - a. External Matters (Outreach/Public and Governmental Relations)
 - b. Internal Matters (Personnel and Residential Life)
- V. Possible Executive Session pursuant to 25 O.S. § 307(B)(4), for the purpose of having confidential communications between OSSM's Board of Trustees and its counsel pertaining EEOC Charge No. 564-2019-00968, Dr. Angel Wilson v. OSSM.

Advice of Counsel: Disclosure of confidential communications between OSSM and the Office of Attorney General will seriously impair the ability of OSSM to process the claim or conduct the litigation as necessary for the public interest.

 - a. Vote to Enter Executive Session.
 - b. EXECUTIVE SESSION, pursuant to 25 O.S. § 307(B)(4).
 - c. Vote to Exit Executive Session.
 - d. Vote on matters discussed in Executive Session.
- VI. Possible Executive Session pursuant to 25 O.S. § 307(B)(1), to discuss the employment of the Vice President for Academic Services, Dr. Janet Neufeld.
 - a. Vote to Enter Executive Session.
 - b. EXECUTIVE SESSION, pursuant to 25 O.S. § 307(B)(1).
 - c. Vote to Exit Executive Session.
 - d. Vote on matters discussed in Executive Session.
- VII. Adjournment.

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

**BOARD OF TRUSTEES
Executive Committee**

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

**May 12th, 2020
11:00 a.m.**

Present: Dan Little, David Drennan (via Zoom), John Armitage (via Zoom), Lance Benham (via Zoom), Geoff Simpson (via Zoom), and Donna Windel (via Zoom)

OSSM Staff: Amanda Bonnett, Pam Felactu (via Zoom), Shannon Gorbet, Bill Kuehl, Kari Kuykendall, Jan Neufeld, Cynthia Parish (via Zoom), Frank Wang, and Linda Waters

Guest: Thomas Schneider

Absent: Jack Coffman

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., May 12, 2020 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 12:01 p.m.

Take Action on Minutes of Executive Committee Meeting February 18th, 2020: Little asked for additions or corrections to the minutes of the meeting of the February 18th meeting. Windel moved approval of the minutes. Benham seconded. Vote as follows: Little, yes; Drennan, yes; Armitage, no vote-not present in the meeting until 12:16 p.m.; Benham, yes; Simpson, yes; and Windel, yes.

Report from the Chief Academic Officer. Dr. Neufeld reported that the Academic Committees have been held for the twelve-week grading period. Most students, especially our Seniors, have been inordinately successful. Finals were challenging to schedule due to the fact that the AP exams were scheduled over two weeks, instead of one week as in the past. Due to the ongoing COVID-19 pandemic, the International Physics Olympiad did not send a U.S. Physics team. OSSM had three students (1 senior and 2 juniors) who qualified for the American Chemistry Society National Examination. One student, Alex Lin, received an invitation to take the final round of the Chemistry Olympiad 2020 competition. The College Counselor, Cynthia Parish, gave a report on the preliminary list of college acceptances for the class of 2020. There were no questions from the Board.

Report from the Director of Admissions. Mr. Kuehl reported that COVID-19 has had an impact on the selection process of the class of 2022. Online application screening allowed us to include alumni from 21 states and 2 countries, something that has never happened in the previous 31 years. The Admissions Office began with 113 applicants and will interview 97 applicants, with the final selection reflecting the right number of students that the 2020-21 budget will support. Questions were answered by Mr. Kuehl and Dr. Wang.

Report from the Director of Development: Ms. Felactu reported on the donor giving contributions, trustee giving, financials, grant and major gift activity and upcoming projects and priorities of the Office of Development. There were no questions from the Board.

Report from the Director of Public Information: Ms. Waters reported that there is a tentative graduation date of July 24th that will be held in person at either the state capitol or on campus. Senior student pictures are posted on the website. The legislative newsletter will be distributed in the next few weeks. The alumni newsletter was sent out this past week. Questions from the Board were answered by Ms. Waters and Dr. Wang.

Report from Chief Fiscal Officer: Ms. Gorbet reported that the FY2020 is consistent with prior months comparisons of actual expenses and budgets. OSSM is preparing for budget cuts, due to COVID-19 related statewide financial difficulties, of either 3%, 7.5%, or 10%. The possible areas that would be affected by the budget cuts is currently be evaluated so that they result in minimal impact to students. Ms. Gorbet addressed several maintenance issues across the campus. Questions were answered by Ms. Gorbet and Dr. Wang.

Report from the President: Dr. Wang reported that after spring break, OSSM moved to a remote teaching model and started teaching classes remotely on Wednesday, March 25, 2020. The search is still on-going for a Computer Science professor with several candidates in the process of showing their teaching presentations. Due to the COVID-19 situation the 3-week summer academy has been cancelled. The two one-week summer academies may also be cancelled. Dr. Wang has been in communication with several different offices and people regarding the situation with the Korean students being able to attend OSSM for their senior year. These offices and people include: President Webb from Rose State College, U.S. Senator Inhofe, Oklahoma Senator Gary Stanislawski, Kansas School of Math and Science, Maine School of Science and Math, Casady School of OKC, Oklahoma City Community College, Hayden Catholic High School, and the National Consortium of Secondary STEM Schools. Questions from the Board were answered by Dr. Wang.

Executive Session and Possible Action: The Board moved to enter executive session at 12:56 p.m. to discuss the employment of the Vice President for Academic Affairs and the discuss EEOC Charge No. 564-2019-00968, Wilson v. OSSM, as AAG Schneider advises that public disclosure would impede the OSSM's ability to process the claim or litigation in the public interest. The Board returned from executive session at 1:45 p.m.

New Business: No new business was discussed.

Adjournment: The meeting was adjourned at 1:48 p.m.