

**BOARD OF TRUSTEES FOR THE
OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS
REGULAR MEETING**

Oklahoma School of Science and Mathematics
1141 N. Lincoln Blvd.
Oklahoma City, Oklahoma 73104
Sen. Bernice Shedrick Library Building, Board Conference Room
Tuesday, December 10, 2019, 11:00 a.m.

- I. Call to Order by Chairman Dan Little
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of September 10, 2019.
- IV. Report from the Vice President of Academic Services & Chief Academic Officer and Possible Discussion.
 - a. Curriculum and Instruction
 - b. Special Events
- V. Report from the Director of Admissions and Possible Discussion.
 - a. General Update
- VI. Report from the Director of Development and Possible Discussion.
 - a. Giving and Donors
 - b. Grants and Projects
 - c. Outreach, Visitors, and Tours
- VII. Report from the Chief Fiscal Officer and Possible Discussion.
 - a. Financial Operations Update
- VIII. Report from the President and Possible Discussion.
 - a. Recognition of Faculty and Staff
 - b. External Matters (Outreach/Public and Governmental Relations)
 - c. Internal Matters (Personnel and Residential Life)
- IX. Student Presentations. *Introduced by President Wang, about 5 minutes per student.*
- X. Discussion about the pending 2019 Operational Audit conducted by the Office of the State Auditor and Inspector and OSSM's Response.

- XI. Review, discussion, and possible action to approve of regularly scheduled meeting dates for CY 2020.
- XII. New Business – **“New business,” as used herein, shall mean in matter not known about or that could not have been reasonably foreseen prior to the required time of posting of this Agenda.** *See 25 O.S.2011, § 311(A)(10).*
- XIII. Adjournment.

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

December 10, 2019

11:00 a.m.

Present: Dan Little, John Armitage, Lance Benham, Jack Coffman, Tom Deighan, Michael Jordan, Paul Kincade, Ron Mashore, Goldie Thompson (representing Glen Johnson), Donna Windel, and Cody Yocom.

OSSM Staff: Amanda Bonnett, Brian Chance, Pam Felactu, Shannon Gorbet, Bill Kuehl, Cynthia Parish, Fazlur Rahman, Frank Wang and Linda Waters.

Absent: David Drennan, Kent Buchanan, Kelley Dowd, Gary Ellis, Joy Hofmeister, Glen Johnson, Lara Mashek, John Massey, Kalpana Misra, Joseph Parker, Geoff Simpson, Gary Stanislawski, and David Wrobel.

Guest: Thomas Schneider

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., December 10, 2019, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:04 a.m.

Take Action on Minutes of Board of Trustees Meeting of September 10, 2019. Little asked for approval or corrections to the minutes from September 10, 2019. Windel moved the approval of the minutes. Coffman seconded. Vote as follows: Little, yes; Armitage, yes; Benham, abstain; Coffman, yes; Deighan, abstain; Jordan, abstain; Kincade, abstain; Mashore, yes; Windel, yes; and Yocom, yes.

Report from the Chief Academic Officer. Dr. Wang reported on behalf of Dr. Neufeld that the fall academic semester has gone very well. Dr. Wang presented Dr. Chance who reported that he will be visiting Harvard to work with Safra Center for Ethics in further research to continue the development of the OSSM course, Language Arts: Ethics in STEM. Dr. Wang presented Ms. Parish who reported on current college counseling support and upcoming college visits to the OSSM campus. Dr. Wang presented Dr. Rahman who reported on the various science and chemistry competitions with the Test of Engineering Aptitude in Math and Science (TEAM+S), National Science Bowls, and the Chemistry Olympiad team members. Questions from the Board were answered by Ms. Parish and Dr. Wang.

Report from the Director of Admissions. Mr. Kuehl reported that the recruitment event on November 16th was very successful. OSSM hosted over 200 guests at the Sophomore Preview Day. This type of student interest will translate into another large, strong academic and diverse

group of students for the Class of 2022. Strong interest in the Student Shadow Program continues to strengthen the applicant pool. New ideas and continued strengthening of partnerships should enable OSSM to continue to enroll high quality international students from Korea in the future. Anticipated enrollment for the Class of 2022 includes 7-8 full-pay Korean students. There were no questions from the Board.

Report from the Director of Development. Ms. Felactu reported on the grants and major gift activity for faculty retention stipends, virtual regional center launch for Altus, support of Enid Regional Center, summer programs, and fine arts. The greatest needs for funding are a full-time computer science position. Quantum Experience will be held April 7, 2020. The fundraising season for Quantum Experience and the Annual Appeal are underway. There were no questions from the Board.

Report from Chief Fiscal Officer. Ms. Gorbet reported on the funding sources and expenditures to include appropriations, maintenance and repair, and construction and renovations. Currently, we are working with OMES on the charges for campus computers. The front gate will be repaired in the next month. Ms. Gorbet answered questions from the Board.

Report from the President. Dr. Wang reported that during October, two groups of exchange students were hosted at OSSM. The first group was from Lycée Marie Curie, a STEM school outside of Paris, France and the other group was from Stuttgart, Germany. Both groups were around 10-11 students. On November 25th, Dr. Wang traveled to Stillwater High School, Perry High School, Frontier High School, Ponca City High School, and Mulhall-Orlando High School. Currently, OSSM is working with OMES to ensure that compensation and classification of OSSM employees is correct and optimal and also to purchase and implement a Learning Management System/Student Information System. Dr. Wang reported that the summer program is being expanded to include a 3-week residential program to overseas students. There were no questions from the Board.

Wang then called on two OSSM students, Ruth Anne Dunn of Edmond, Oklahoma and David Stefanoff of Midwest City, Oklahoma. Each shared how OSSM impacted their future and where they plan to attend school after they graduate.

Discussion about the pending 2019 Operational Audit and response. The attorney general's office is currently working with Dr. Wang and Dan Little to file a response. The audit was published a few weeks ago, but has not yet been made public. An update will be provided once audit is public.

Approval of Proposed Meeting Dates for 2020. Mashore moved for approval of the meeting dates, Benham seconded. Vote as follows: Little, yes; Armitage, yes; Benham, yes; Deighan, yes; Jordan, yes; Mashore, yes; Windel, yes; and Yocom, yes. The following dates were approved: January 14th, February 11th, March 10th, April 14th, May 12th, June 9th, July 14th, August 11th, September 8th, October 13th, November 10th, and December 8th, 2020.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 12:52 p.m.