

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma
January 14th, 2020
11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Review, discussion, and possible action on Minutes of Board of Trustees Meeting of December 3rd, 2019
- IV. Report from Chief Academic Officer and Possible Discussion
 - i. Curriculum and Instruction
 - ii. Special Events
- V. Report from the Director of Admissions and Possible Discussion.
 - i. General Admissions Update
- VI. Report from the Director of Development and Possible Discussion.
 - i. Giving and Donors
 - ii. Grants and Projects
 - iii. Outreach, Visitors and Tours
- VII. Report from Chief Fiscal Officer and Possible Discussion
 - i. Financial Operations Update
- VIII. Report from the President and Possible Discussion
 - i. External Matters (Outreach/Public and Governmental Relations)
 - ii. Internal Matters (Personnel and Residential Life)
- IX. Possible Executive Session pursuant to 25 O.S. § 307(B)(4) for the purpose of having confidential communications between OSSM's Board of Trustees and its counsel about personnel matters pertaining to Dr. Janet Neufeld and Dr. Angel Wilson.

Advice of Counsel: Disclosure of confidential communications between OSSM and the Office of Attorney General will seriously impair the ability of OSSM to process the claim or conduct the litigation as necessary for the public interest.

 - i. Vote to Enter Executive Session
 - ii. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4).
 - iii. Vote to Exit Executive Session
 - iv. Vote on matters discussed in Executive Session.
- X. Report from Board Chairman and Items of Discussion and Possible Action
 - i. Innovation District and Master Plan
 - ii. Assembling and Review of All Deeds Related to OSSM Campus
 - iii. Amended OSSM Bylaws
 - iv. Board Committees
 - v. Budget Request for This Year and Budget Requests and Actual Budgets for Past Three Years

- vi. Information about and Review of Niche Ranking and Other Ranking Organizations and Discussion of Possible Steps to Improve
- vii. Study of Other Schools, including the Illinois School of Science and Mathematics
- viii. Information and Review of Salaries and Total Compensation of all OSSM Administrators, Faculty, Staff, and Employees
- ix. Discussion of Merit Pay and Changes and Required Procedures, Restrictions and Limitations, especially considering that OSSM is an independent state agency
- x. Board Member Orientation and Training
- xi. Review of Clubs and Extracurricular Activities Opportunities
- xii. Review of Physical Education and Sporting Requirements and Opportunities
- xiii. Discussion of Board Ombudsman and Representative

XI. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))

XII. Adjournment

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

**BOARD OF TRUSTEES
Executive Committee**

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

**January 14, 2020
11:00 a.m.**

Present: Dan Little, Lance Benham, Jack Coffman, Geoff Simpson, and Donna Windel

OSSM Staff: Amanda Bonnett, Pam Felactu, Shannon Gorbet, Bill Kuehl, Jan Neufeld, Fazlur Rahman, Frank Wang, and Linda Waters

Absent: John Armitage and David Drennan

Guest: Sara Brown and Thomas Schneider

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., January 14, 2020 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:02 a.m.

Take Action on Minutes of Executive Committee Meeting December 3rd, 2019: Little asked for additions or corrections to the minutes of the meeting of the December 3rd meeting. Windel moved approval of the minutes. Benham seconded. Vote as follows: Little, yes; Benham, yes; Coffman, yes; Simpson, yes; and Windel, yes.

Report from the Chief Academic Officer. Dr. Neufeld reported spring classes will begin January 6th. The spring course schedules were challenging to complete with the number of students, number of courses, and personnel assigned to courses. Additional faculty may be needed to teach a growing student population. OSSM is continuing to work with OMES on the selection of a student information system. Questions from the Board were answered by Dr. Wang and Dr. Neufeld.

Report from the Director of Admissions. Mr. Kuehl reported that OSSM student ambassadors have been visiting their home schools to give presentations to their peers. Strong interest in the Student Shadow Program continues to strengthen this year's applicant pool. To date, 61 shadows have been scheduled. Currently, there are 168 students enrolled at OSSM for the 2020-21 academic year. Questions were answered by Mr. Kuehl and Dr. Wang.

Report from the Director of Development: Ms. Felactu reported invites for Quantum Experience are going out soon. The 2019 final fundraising amounts equal 85% of 2018. The Hefner Initiative exchange students from Beijing will arrive on January 23rd which include three students and one teacher. Questions from the Board were answered by Ms. Felactu.

Report from Chief Fiscal Officer: Ms. Gorbet reported and reviewed the prior years' budgets including the revolving, appropriations, and carryover budgets for fiscal year 2019 and for fiscal year

2020. Strategic Planning meetings are on-going with initial implementation of several items set for August 2020. Questions were answered by Ms. Gorbet.

Report from the President: Dr. Wang reported that he will be presenting to the Senate Appropriations and Budget Education subcommittee on January 21st. Dr. Wang will also be conference calling U.S. Senator Inhofe's office about addressing the Department of Homeland Security's rule that overseas students may only attend a public U.S. high school for 1 year. OSSM is seeking a change/waiver of the rule to allow students attending OSSM from foreign countries to stay for two years. Oklahoma City Schools has announced they would like to participate in OSSM's Virtual Regional Center program. Plans and details on this new initiative are in progress. OSSM is working to expand our summer program to include a 3-week residential program tailored to overseas students that will overlay our existing two one-week programs. Questions from the Board were answered by Dr. Wang.

Report from Board Chairman and Items of Discussion and Possible Action: The Innovation District and Master Plan, Board Committees, and information and the review of Niche ranking and other ranking organizations were discussed regarding possible steps towards improvement of OSSM's ranking.

The Board broke for executive session at 1:30 p.m. and returned from executive session at 2:42 p.m. for the purpose of discussing personnel matters pertaining to Dr. Janet Neufeld and Dr. Angel Wilson. No action was taken.

New Business: No new business was discussed.

Adjournment: The meeting was adjourned at 2:43 p.m.