

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS  
BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma  
October 8, 2019  
11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Review, discussion, and possible action on Minutes of Board of Trustees Meeting of August 27, 2019
- IV. Report from Chief Academic Officer and Possible Discussion
  - i. Curriculum and Instruction
  - ii. Special Events
- V. Report from the Director of Admissions and Possible Discussion.
  - i. General Admissions Update
- VI. Report from the Director of Development and Possible Discussion.
  - i. Giving and Donors
  - ii. Grants and Projects
  - iii. Outreach, Visitors and Tours
- VII. Report from Chief Fiscal Officer and Possible Discussion
  - i. Financial Operations Update
- VIII. Report from the President and Possible Discussion
  - i. External Matters (Outreach/Public and Governmental Relations)
  - ii. Internal Matters (Personnel and Residential Life)
- IX. Possible Executive Session pursuant to 25 O.S. § 307(B)(4) for the purpose of having confidential communications between OSSM's Board of Trustees and its counsel about the EEOC claim of Dr. Angel Wilson against OSSM, Charge No. 564-2019-00958.

***Advice of Counsel: Disclosure of confidential communications between OSSM and the Office of Attorney General will seriously impair the ability of OSSM to process the claim or conduct the litigation as necessary for the public interest.***

- i. Vote to Enter Executive Session
  - ii. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4).
  - iii. Vote to Exit Executive Session
  - iv. Vote on matters discussed in Executive Session.
- X. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XI. Adjournment

**OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS**

**BOARD OF TRUSTEES  
Executive Committee**

**Oklahoma School of Science and Mathematics  
1141 North Lincoln Boulevard  
Oklahoma City, Oklahoma**

**October 8, 2019  
11:00 a.m.**

**Present:** Dan Little, David Drennan, John Armitage, Lance Benham, Jack Coffman, Geoff Simpson, and Donna Windel

**OSSM Staff:** Amanda Bonnett, Pam Felactu, Shannon Gorbet, Bill Kuehl, Jan Neufeld, Frank Wang, and Linda Waters

**Guest:** Nikki Batt, Sara Brown, Fazlur Rahman, and Thomas Schneider

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., October 8th, 2019 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:09 a.m.

**Take Action on Minutes of Executive Committee Meeting August 27th, 2019:** Little asked for additions or corrections to the minutes of the meeting of the August 27th meeting. Simpson moved approval of the minutes. Windel seconded. Vote as follows: Little, yes; Drennan, yes; Armitage, abstain; Benham, yes; Coffman, abstain; Simpson, yes; and Windel, yes.

**Report from the Chief Academic Officer.** Dr. Neufeld reported that the students are currently in their second grading period for the fall semester. Various standardized testing is taking place in October to include the PSAT, SAT and ACT. The National Semi-Finalist Merit dinner was held at the Petroleum Club on September 23<sup>rd</sup>, which was sponsored by the University of Oklahoma. OSSM is working with OMES to implement a student information system and learning management system. The group is gathering school and systems data by 'process' to assist OMES and their project team in defining outcomes to replace the OSSM Access database. Questions from the Board were answered by Dr. Wang and Dr. Neufeld.

**Report from the Director of Admissions.** Mr. Kuehl reported that a strong turnout is anticipated for the upcoming Sophomore Preview Day on November 16<sup>th</sup>. Attendance at the event and combined robust marketing and recruiting should enable an academically strong and diverse group of students to enroll for the class of 2022. The Student Shadow program and recruitment of new students at recruitment fairs will also assist in ensuring a good applicant pool. Enrollment of international students will continue for the class of 2022 with an anticipated enrollment of 8-10 Korean students. Questions were answered by Mr. Kuehl and Dr. Wang.

**Report from the Director of Development:** Ms. Felactu reported there are several Foundation events in October which includes the PAOSSM Reception, International Night, Awesome Friends Luncheon, Awesome Evening in Enid, and Awesome Breakfast in the Morning. Quantum Experience and the

Annual Appeal fundraising season is coming up soon. The two greatest needs for funding are the full-time computer science professor and the faculty endowment. Questions from the Board were answered by Ms. Felactu and Dr. Wang.

**Report from Chief Fiscal Officer:** Ms. Gorbet reported that additional funding has been requested for Information Technology services, a computer science professor position, implementation of a new learning management system, and for needed advancements in campus technology and maintenance costs. An inspection and report on current air quality in the Residence Hall, Samson building, and Manning Academic building will be received by October 11<sup>th</sup>. Questions were answered by Ms. Gorbet and Dr. Wang.

**Report from the President:** Dr. Wang reported that he accompanied by Mr. Kuehl and Ms. Waters he presented a report on OSSM to the House Appropriations and Budget Education subcommittee on September 18<sup>th</sup>. The Student Handbook is being revised and updated and the employee policies are also being formulated and compiled. Dr. Wang and Mr. Kuehl are working on exploring the use of an educational consultant to help us recruit students from China. The summer programs are also being reviewed for expansion to enable overseas students to participate over three weeks and to establish programs in remote locations in the state. Questions from the Board were answered by Dr. Wang.

The Board broke for executive session at 12:55 p.m. and returned from executive session at 2:20 p.m.

**New Business:** No new business was discussed.

**Adjournment:** The meeting was adjourned at 2:26 p.m.