

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma City, Oklahoma

September 10, 2019

11:00 a.m.

- I. Call to Order by Chairman Dan Little
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of June 11, 2019
  - I. Report from Chief Academic Officer
    - a. Curriculum and Instruction
    - b. Special Events
- IV. Report from the Director of Admissions
  - a. General Update
- V. Report from the Director of Development
  - a. Giving and Donors
  - b. Grants and Projects
  - c. Outreach, Visitors, and Tours
- VI. Report from the Chief Fiscal Officer
  - a. Financial Operations Update
- VII. Report from the President
  - a. External Matters (Outreach/Public and Governmental Relations)
  - b. Internal Matters (Personnel and Residential Life)
- VIII. Discussion of OSSM Bylaws and Updated Revisions and Action
- IX. Executive Session (if Requested) for the Purpose of Discussing Personnel Followed in Open Session by Whatever Appropriate Action May Be Needed, if Any.
- X. New Business: Any Matter Not Known About or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XI. Adjournment

**OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS**

**BOARD OF TRUSTEES**

**Oklahoma School of Science and Mathematics  
1141 North Lincoln Boulevard  
Oklahoma City, Oklahoma**

**September 10, 2019**

**11:00 a.m.**

Present: Dan Little, David Drennan, Kent Buchanan, Jack Coffman, Tom Deighan, Kelley Dowd, Gary Ellis, Cindy Koss (representing Joy Hofmeister), Ron Mashore, Geoff Simpson, Goldie Thompson (representing Glen Johnson), Donna Windel, and Cody Yocom.

OSSM Staff: Amanda Bonnett, Pam Felactu, Shannon Gorbet, Michelle McCargish, Jan Neufeld, Fazlur Rahman, Frank Wang and Linda Waters.

Absent: John Armitage, Lance Benham, Michael Jordan, Paul Kincade, Joy Hofmeister, Glen Johnson, Lara Mashek, John Massey, Kalpana Misra, Gary Stanislawski, and David Wrobel.

Guest: Sara Brown

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., September 10, 2019, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:03 a.m.

**Take Action on Minutes of Board of Trustees Meeting of June 11, 2019.** Little asked for approval or corrections to the minutes from June 11, 2019. Windel moved the approval of the minutes. Mashore seconded. Vote as follows: Little, yes; Drennan, yes; Buchanan, yes; Coffman, yes; Dowd, yes; Ellis, yes; Mashore, yes; Simpson, yes; Windel, yes; and Yocom, yes.

**Report from the Chief Academic Officer.** Dr. Neufeld reported that the current student Access database will be replaced by a more robust student information system and learning management system. OSSM is currently working with OMES to create this new system. A project team has been established and is gathering school and systems data to define needed outcomes for replacing the Access database. Twenty-two OSSM students have been named as Semifinalists in the 2020 National Merit Scholarship Program. We believe this is the most NMSP semifinalists in a class at OSSM. Dr. Wang presented Dr. Rahman as he reported on research and travels in Germany this past summer, funded through an endowment from the Sarkeys Foundation. Dr. Rahman presented two papers at the technical program of the ACS Fall 2019 National Meeting and Exposition in San Diego, CA August 25-29, 2019. Dr. McCargish was recognized for her 2019 Oklahoma History Teacher of the Year award and reported on the academic tutoring support program. There were no questions from the Board.

**Report from the Director of Admissions.** On behalf of Mr. Kuehl, Dr. Wang reported that for the class of 2021, the current enrollment is 94 students-which is an OSSM record. The student application for the class of 2022 has been revised and is available on the school website as of September 1<sup>st</sup>. Recruitment for the class of 2022 is underway and includes recruitment fairs, outreach programs, Preview Day 2019, high school visits, Student Ambassador Home School Presentations, a referral program and the Student Shadow Experience. There were no questions from the Board.

**Report from the Director of Development.** Ms. Felactu reported on the grants and major gift activity for faculty retention stipends, virtual regional center launch for Altus, support of Enid Regional Center, summer programs, and fine arts. The greatest needs for funding are a full-time computer science position and endowment to provide a salary supplement. Quantum Experience will be held April 7, 2020. The fundraising season for Quantum Experience and the Annual Appeal are coming soon. Ms. Felactu answered questions from the Board.

**Report from Chief Fiscal Officer.** Ms. Gorbet reported on the funding source and expenditures for fiscal years ending June 30, 2019 and 2020. The air conditioning unit replacement is awaiting the contract for the engineering firm and company. There were no questions from the Board.

**Report from the President.** Dr. Wang reported that in August, OSSM's class of 1999 held their 20<sup>th</sup> year reunion. He also attending an Orientation Retreat with Leadership Oklahoma and was visited by Lieutenant Governor Matt Pinnell on OSSM's campus in August. Governor Stitt attended OSSM's Convocation and personally awarded the Governor's Scholar Award to every rising senior student. Recently, a partnership with OU's Computer Science department was launched by having a course, Discrete Structures, taught remotely on OSSM's campus. The summer programs that are offered on campus are being reviewed for expansion to have a multi-week component so that paying overseas students can participate and to establish programs in remote locations in the state. There were no questions from the Board.

**Discussion of OSSM Bylaws and Updated Revisions and Action.** The OSSM Bylaws were distributed to the board for review. The updates will incorporate the Bylaws into the rules and regulations. The attorney general's office is currently working with the Chairman of the Board to do so.

**New Business.** No new business was discussed.

**Adjournment.** Meeting adjourned at 12:26 p.m.