

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma

May 14, 2019

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of April 9, 2019
- IV. Report from Chief Academic Officer
  - i. Curriculum and Instruction
  - ii. Special Events
- V. Report from the Director of Admissions
  - i. General Admissions Update
- VI. Report from the Director of Development
  - i. Giving and Donors
  - ii. Grants and Projects
  - iii. Outreach, Visitors and Tours
- VII. Report from Chief Fiscal Officer
  - i. Financial Operations Update
- VIII. Report from the President
  - i. External Matters (Outreach/Public and Governmental Relations)
  - ii. Internal Matters (Personnel and Residential Life)
- IX. Consideration and Discussion on OSSM Trademark Logo and Personalized OSSM License Plate
- X. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XI. Executive Session (if requested) for the purpose of discussing personnel followed in open session by whatever appropriate action may be needed, if any.
- XII. Adjournment

**OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS**

**BOARD OF TRUSTEES  
Executive Committee**

**Oklahoma School of Science and Mathematics  
1141 North Lincoln Boulevard  
Oklahoma City, Oklahoma**

**May 14, 2019  
11:00 a.m.**

Present: Dan Little, John Armitage, Lance Benham, Jack Coffman, Geoff Simpson, and Donna Windel.

OSSM Staff: Amanda Bonnett, Pam Felactu, Shannon Gorbet, Janet Neufeld, Frank Wang, and Linda Waters.

Absent: David Drennan

Guest: Sara Brown

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., May 13th, 2019 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:04 a.m.

**Take Action on Minutes of Executive Committee Meeting April 9th, 2019:** Little asked for additions or corrections to the minutes of the meeting of April 9th. Simpson moved approval of the minutes. Benham seconded. Vote as follows: Little, yes; Armitage, yes; Benham, yes; Coffman, abstain; Simpson, yes; and Windel, abstain.

**Report from the Chief Academic Officer.** Neufeld reported that the graduating class of 2019 has been one of the top performing classes that we have seen at OSSM. ACT scores are at an all-time high which included four seniors who had perfect ACT scores. Dr. McCargish was awarded the State History Teacher of the Year at the Oklahoma National History Day. There are 55 Oklahoma Academic Scholars, three Academic All-Staters, 17 National Merit Scholarship Program Finalists, and four 2019 National Merit Scholarship Program Commended Scholars within our graduating class of 2019. Questions from the Board were answered by Dr. Neufeld and Dr. Wang.

**Report from the Director of Admissions.** Neufeld reported on behalf of Kuehl that the incoming class of 2021 will be the largest class in school history with a total of 91 Oklahoma students and 9 international students. The class of 2021 also carries greater diversity with a 50-50 gender balance and increased racial diversity. The cumulative GPA for the class is 3.914 and the ACT composite is 29.37. SOAR with OSSM, the orientation experience for the class of 2021, will be held May 30<sup>th</sup>. Questions from the Board were answered by Dr. Wang.

**Report from the Director of Development:** Felactu reported that the Foundation is currently working with Boeing on implementation of a grant to expand the Regional Center program in Enid and to establish the Virtual Regional Center program to Altus and to Oklahoma City Public Schools this fall. The 2019

Quantum Experience net income has increased from last year by 8.7%. Trustees are being engaged as “advocates” in grant soliciting and relationship building activities. Ms. Felactu and Dr. Wang answered questions from the Board.

**Report from Chief Fiscal Officer:** Gorbet reported that the Physics and Chemistry labs have requested new equipment. New textbooks are also needed. The air conditioning units throughout campus will need to be replaced and should be completed by the fall semester. The fire alarm system will also need to be replaced with newer models. Janitorial and Food Services contract bids are due this week. Questions from the Board were answered by Ms. Gorbet.

**Report from the President:** Wang reported that he met with governor Stitt’s budget secretary, Mr. Mike Mazzei, along with Mr. Kuehl and Ms. Waters, to discuss the goals and operations of OSSM. Dr. Wang visited OSSM’s Enid Regional Center and later was escorted by Foundation board member Joel Champlin to visit local donors to the school, as well as local civic and business leaders. Dr. Wang announced that he would be traveling to our Enid Regional Center and our Tahlequah Regional Centers later this month to speak at their graduation ceremonies. Dr. Wang answered questions from the Board.

**Consideration and Discussion on OSSM Trademark Logo and Personalized OSSM License Plate.** Little asked for approval of an OSSM trademark logo. Windel moved for approval of the logo. Benham seconded. Vote as follows: Little, yes; Armitage, yes; Benham, yes; Coffman, yes; Simpson, yes; Windel, yes. Little asked for approval of a personalized OSSM license plate. Coffman moved approval of the license plate. Armitage seconded. Vote as follows: Little, yes; Armitage, yes; Benham, yes; Coffman, yes; Simpson, yes; and Windel, yes.

The Board broke for executive session at 12:53 p.m. and returned from executive session at 1:52 p.m.

**New Business:** No new business was discussed.

**Adjournment:** The meeting was adjourned at 1:53 p.m.