

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma City, Oklahoma

March 12, 2019

11:00 a.m.

- I. Call to Order by Chairman Dan Little
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of December 11, 2018
- IV. Report from the Chief Academic Officer
 - a. Curriculum and Instruction
 - b. Special Events
- V. Report from the Director of Admissions
 - a. General Update
- VI. Report from the Director of Development
 - a. Giving and Donors
 - b. Grants and Projects
 - c. Outreach, Visitors, and Tours
- VII. Report from the Chief Fiscal Officer
 - a. Financial Operations Update
- VIII. Report from the President
 - a. External Matters (Outreach/Public and Governmental Relations)
 - b. Internal Matters (Personnel and Residential Life)
- IX. New Business: Any Matter Not Known About or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- X. Executive Session (if requested) for the purpose of discussing personnel followed in open session by whatever appropriate action may be needed, if any.
- XI. Adjournment

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BOARD OF TRUSTEES

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

March 12, 2019

11:00 a.m.

Present: Dan Little, David Drennan, John Armitage, Jack Coffman, Kelley Dowd, Michael Jordan, Paul Kincade, Cindy Koss (representing Joy Hofmeister), Ron Mashore, Goldie Thompson (representing Glen Johnson), Donna Windel, and Cody Yocom.

OSSM Staff: Terry Berryman, Amanda Bonnett, Pam Felactu, Shannon Gorbet, Bill Keuhl, Jan Neufeld, and Frank Wang.

Absent: Lance Benham, Kent Buchanan, Tom Deighan, Gary Ellis, Joy Hofmeister, Glen Johnson, Lara Mashek, John Massey, Jeanette Mendez, Kalpana Misra, Geoff Simpson, Gary Stanislawski, and David Wrobel.

Guest: Sara Brown

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., March 12, 2019, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:04 a.m.

Take Action on Minutes of Board of Trustees Meeting of December 11, 2018. Little asked for approval or corrections to the minutes from December 11, 2018. Yocom moved the approval of the minutes. Coffman seconded. Vote as follows: Little, yes; Drennan, yes; Armitage, yes; Coffman, yes; Dowd, yes; Jordan, abstain; Kincade, yes; Mashore, yes; Windel, yes; and Yocom, yes.

Report from the Chief Academic Officer. Dr. Neufeld reported that department meetings are currently being held to plan for the next school year. Data is being collected on how to improve academic and instructional services and ways to provide increased faculty support. Departments are also being requested to return requests for resources and materials for the next school year. Dr. Rahman and senior student William Wang are currently in Washington, D.C. attending the prestigious Regeneron STS National Science Talent Search. Only 40 students nationwide are selected. Based on their scores on the AMC 12 contest last month, the following four students will sit this Wednesday, March 13th, for the AIME, a challenging 3-hour, 15-question math contest: Howard Zhong, Aaron Xue, William Wang, and Brad Luo. Also on March 13th, the OSSM student exchange group will travel to France to visit the Lycee Marie Curie STEM School. There were no questions from the Board.

Report from the Director of Admissions. Mr. Kuehl reported that numerous recruitment and enrollment events are planned for spring and summer. Eight international students from Korea will be enrolled this fall. All eight students have been to campus and have shadowed current students. A meeting with Matt Hamilton, Vice President of Enrollment Management at the University of Oklahoma is forthcoming about how to provide international students with a legal way to enroll for the second year at OSSM under the current Federal Government's F1 Visa process. Application paper screening for the CO2021 will be held March 14th and the OSSM Math Competition where middle school students often get their first exposure to OSSM will be held March 30th. Dr. Wang and Mr. Kuehl answered questions from the Board.

Report from the Director of Development. Ms. Felactu discussed the 2018 metrics of the Foundation programs support which listed contributions, expenditures, and ending balances as of December 31, 2018. The fundraising contributions for 2018 were broken down by constituency, individual donations, and major fundraising initiatives for review. The donor landscape showed 373 donors which included 126 new donors for the year. The ten largest donors were: Sarkeys Foundation, Inasmuch Foundation, Boeing, Dr. Bryan Eastin, OGE Energy, Oklahoma City Community Foundation, Simmons Charitable Foundation of OK, Dr. Arne Troelstra, H.A. and Mary K. Chapman Charitable Trust, and Devon Energy. Ms. Felactu answered questions from the Board.

Report from Chief Fiscal Officer. Ms. Gorbet reported on current revenue and expenditures. Expenditures are within the budget and on track to hold throughout the remainder of the fiscal year. Goodwill Security will continue to provide security services. Food service and janitorial services are up for bid this spring with new contracts beginning July 1st. There were no questions from the Board.

Report from the President. Dr. Wang reported that he presented to the House AB Education subcommittee and met with House AB Education subcommittee chair, Mark McBride, at the Capitol. There were no questions from the Board. Since the last board meeting in December, Dr. Wang has met with Governor Stitt, the Speaker of the House Charles McCall, and the Senate President Pro Tem Greg Treat at separate events. Within OSSM, some shifts of internal reporting have been made. The Dean of Students and Human Resources will now report directly to Dr. Wang. In February, Dr. Wang and Virtual Regional Center instructor, Stephen Varda, traveled to Lawton to meet with the Executive Director of Secondary Education for the Lawton Public Schools to discuss how OSSM and the Lawton Public Schools could work together to provide instruction in calculus and calculus-based physics. Dr. Wang is continuing to work closely with Boeing on implementing a Boeing grant to increase presence in both Enid and Altus. There were no questions from the Board.

The Board broke for executive session at 12:18 p.m. and returned from executive session at 2:22 p.m.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 2:23 p.m.