

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma

February 12, 2019

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of May 8, 2018 and November 13, 2018
- IV. Report from the Director of Admissions
 - i. General Admissions Update
- V. Report from the Director of Development
 - i. Giving and Donors
 - ii. Grants and Projects
 - iii. Outreach, Visitors and Tours
- VI. Report from Chief Fiscal Officer
 - i. Financial Operations Update
- VII. Report from the President
 - i. External Matters (Outreach/Public and Governmental Relations)
 - ii. Internal Matters (Personnel and Residential Life)
- VIII. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- IX. Adjournment

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

**BOARD OF TRUSTEES
Executive Committee**

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

**February 12, 2019
11:00 a.m.**

Present: Dan Little, David Drennan, John Armitage, Lance Benham, Jack Coffman, and Donna Windel.

OSSM Staff: Amanda Bonnett, Pam Felactu, Shannon Gorbet, Bill Kuehl, Lynn Morgan, and Frank Wang.

Absent: Geoff Simpson

Guest: Sara Brown

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., February 12, 2019 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:11 a.m.

Take Action on Minutes of Executive Committee Meeting May 8, 2018 and November 13, 2018:

Little asked for additions or corrections to the minutes of the meeting of May 8th. Coffman moved approval of the minutes. Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Armitage, abstain; Benham, abstain; Coffman, yes; and Windel, yes. Little asked for additions or corrections to the minutes of the meeting of November 13th. Vote as follows: Little, yes; Drennan, yes; Armitage, abstain; Benham, yes; Coffman, yes; and Windel, yes.

Report from the Director of Admissions. Kuehl reported Sneak Peek will take place on April 13th. Sneak Peek invites 8th and 9th grade students from across the state to experience OSSM. A large turn-out is expected. The event assists in the development of the class of 2021 and 2022. Recruitment of new students at recruitment fairs, high schools by student ambassadors, and strong interest in our student shadow program continues to strengthen our applicant pool. Memorandums of Understanding are being developed with OU and OCU which enables OSSM to enroll international students for two years. Anticipated enrollment for international students for the class of 2021 is 8-9 students. Questions from the Board were answered by Mr. Kuehl and Dr. Wang.

Report from the Director of Development: Felactu reported that the E.L & Thelma Gaylord Foundation gave OSSM \$10,000 toward Quantum Experience and the faculty endowment. The Apache Foundation gifted OSSM 50 trees for the campus in spring of 2019. MS. Felactu continues to research new grant and support opportunities. The Foundation has subscribed to and is currently testing a new fundraising software, Raiser's Edge NXT. Ms. Felactu answered questions from the Board.

Report from Chief Fiscal Officer: Morgan reported that currently we are in the process of receiving bids for security coverage for the campus. There are two options for security, but we may have to cut back on security hours due to a price increase for services. The campus has been appraised for insurance purposes to get value of property and buildings. Questions from the Board were answered by Mr. Morgan.

Report from the President: Wang reported that he met with the Oklahoma Speaker of the House, Representative Charles McCall, at the Legislative Forum. He also met with the Oklahoma Senate President Pro Tem Senator Greg Treat at a Legislative breakfast sponsored by the Greater OKC Chamber of Commerce. Dr. Wang traveled to Tulsa University to meet with a prospective Computer Science professor candidate, Saied Samadidana, and his PhD advisor. Baker Hughes/GE will not be funding the Baker Hughes/GE Summer Science Academy this coming summer. In spite of this news, OSSM has decided to still hold the week-long residential summer science program with some of the student places still funded by donors. A winter break “Ramp Up” program was launched this past January for those students needing extra help in chemistry, physics, and math. Wang answered questions from the Board.

The Board broke for executive session at 1:43 p.m. and returned from executive session at 3:15 p.m.

New Business: No new business was discussed.

Adjournment: The meeting was adjourned at 3:23 p.m.