

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma City, Oklahoma

September 11, 2018

11:00 a.m.

- I. Call to Order by Chairman Dan Little
 - a. Introduction of New Board Members Superintendent Tom Deighan & Dr. John Armitage
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of June 12, 2018
- IV. Report from the Chief Academic Officer
 - a. Curriculum and Instruction
 - b. Special Events
- V. Report from the Director of Admissions
 - a. General Update
- VI. Report from the Director of Development
 - a. Giving and Donors
 - b. Grants and Projects
 - c. Outreach, Visitors, and Tours
- VII. Report from the Chief Fiscal Officer
 - a. Financial Operations Update
- VIII. Report from the President
 - a. External Matters (Outreach/Public and Governmental Relations)
 - b. Internal Matters (Personnel and Residential Life)
- IX. New Business: Any Matter Not Known About or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- X. Adjournment

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**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

September 11, 2018

11:00 a.m.

Present: Dan Little, David Drennan, John Armitage, Jack Coffman, Tom Deighan, Kelley Dowd, Gary Ellis, Ron Mashore, Gina McPherson (representing Glen Johnson), Steven Rhines, Geoff Simpson, and Donna Windel.

OSSM Staff: Amanda Bonnett, Pam Felactu, Shannon Gorbet, Liz Heigle, Bill Keuhl, Lynn Morgan, Jan Neufeld, and Frank Wang.

Absent: Lance Benham, Kent Buchanan, Joy Hofmeister, Michael Jordan, Paul Kincade, Lara Mashek, John Massey, Jeanette Mendez, Kalpana Misra, Gary Stanislawski, and David Wrobel.

Guests: Class of 2019 seniors Andrea Bautista and Dhanasheel Muralidharan.

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., September 11, 2018, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:09 a.m.

Introduction of New Board Members Mr. Tom Deighan and Dr. John Armitage. Chairman Little introduced Mr. Tom Deighan. Mr. Deighan was appointed by the State Senate. He is the current superintendent of Lawton Public Schools. Mr. Deighan holds a graduate degree from the University of Central Oklahoma in Educational Administration. Chairman Little also introduced Dr. John Armitage. Dr. Armitage was also appointed by the State Senate and is the CEO of the Oklahoma Blood Institute. He holds a doctorate degree in medicine from Duke University.

Take Action on Minutes of Board of Trustees Meeting of June 12, 2018. Little asked for approval or corrections to the minutes from June 12, 2018. Coffman moved the approval of the minutes. Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Armitage, yes; Coffman, yes; Deighan, yes; Dowd, yes; Ellis, yes; Mashore, yes; Rhines, yes; Simpson, abstain; and Windel, yes.

Report from the Chief Academic Officer. Dr. Neufeld reported that OSSM students continue to be provided the opportunity to engage in challenging academic courses under the tutelage of an exemplary faculty. Student progress reports for the beginning of the 2018-19 academic year have been followed by special professor-led extra help sessions and parent conferences. There is

a potential STEM school exchange with the Lycée Marie Curie-a senior high school in Sceaux, Hauts-de-Seine, France. This is a partnerships program presented by the Department of World Languages at the Oklahoma Department of Education. Dr. Neufeld participated in the Age of Agility Summit. The Summit focused on extreme innovations in technology that are forcing radical shifts in the workforce, and consequently, drastic changes that are needed in how we educate students. She also attended the Leadership OKC Breakfast to meet the new OKCPS Superintendent Dr. Sean McDaniel. Dr. Neufeld concluded her report discussing the upcoming school assemblies for September, October, and November and the various college representatives that will be visiting OSSM during the Fall 2018 semester. Dr. Neufeld answered questions from the Board.

Report from the Director of Admissions. Mr. Kuehl reported that OSSM currently has 84 students enrolled in the class of 2020. The students represent 26 Oklahoma counties, 36 hometowns, and 47 high schools. On September 22nd, OSSM will host junior and senior parents for an afternoon program. This provides parents the opportunity to meet the faculty and also get information about the college process, scholarships, and financial aid. Sophomore Preview Day will be held November 10th. [Note: Sophomore Preview Day was later moved to December 1, 2018 because November 10th was the date of the OU/OSU football game.] Sophomore Preview Day is part of the recruitment cycle for new and incoming students. Recruitment also includes attending recruitment fairs, outreach programs, high school visits, referral programs, and the student shadowing. Dr. Wang, Mr. Kuehl, and Mr. Morgan answered questions from the Board.

Report from the Director of Development. Felactu discussed Foundation and Governing Board donations which included \$250,000 from Sarkeys Foundation for OSSM faculty programs/needs and \$35,000 from Sarkeys Foundation for the 2018 Summer Math Teacher Institute. Boeing has donated \$75,000 for Regional Center support. The Apache Foundation has donated 50 more trees for the campus in the spring of 2019. Quantum Experience will be held April 5th, 2019. Last year's Quantum Experience raised \$180,225 (gross), \$136,178 (net) which was \$21,000 more over the estimated net income for the event. The Foundation is currently researching new grants/support opportunities with Marathon Oil, ITC Holdings, and Lockheed Martin. Chairman Little and Ms. Felactu answered questions from the Board.

Report from Chief Fiscal Officer. Morgan reported that OSSM is being audited for 2014-2018. The audit is multifaceted and included items such as compliance and finances. The Board will be given a report of the audit once it is completed. On the occasion of his 30th year with OSSM, Mr. Morgan presented a PowerPoint presentation regarding the last 20 years for administrative, educational, residential life, maintenance, information technology, regional center, and total expenditures. There were no questions from the Board.

Report from the President. Wang announced that he will be meeting with the OCAST President Michael Carolina, officials of Baker Hughes/GE and the Secretary of Science and Technology Kelvin Droegemeier on September 18th. Dr. Wang will also be hosting the newly appointed OKCPS Superintendent Sean McDaniel to discuss a proposal for OSSM to help teach physics to Oklahoma City public school students through the Virtual Regional Center. The OSSM Summer Science Academy and the Baker Hughes/GE Summer Science Academy were both held successfully this past summer with 52 students and 62 students attending, respectively.

Dr. Wang is in the process of coordinating several new initiatives. These include the talking to an educational consultant to recruit students from South Korea, securing funding for an expanded “Ramp-Up” program for the upcoming school year, and working with a donor that wishes to remain anonymous for now to serve the students in the Altus area. Dr. Wang gave part of his time to Director of Public Information, Liz Heigle. Ms. Heigle reported that the OSSM website is up and running. The OSSM marketing materials have been revamped. Ms. Heigle is in the process of forming creative ways to utilize OSSM’s campus to promote OSSM at outside events such as the statewide chess tournament, the Perry Initiative, the Ethics Bowl, and Geekapalooza. There were no questions from the Board.

Wang then called on two OSSM students, Andrea Bautista of Guymon, Texas and Dhanasheel Muralidharan of Oklahoma City, Oklahoma. Each shared how OSSM impacted their future and where they plan to attend school after they graduate.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 1:03 p.m.