

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma City, Oklahoma

June 12, 2018

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of March 13, 2018 (Attachment 1)
- IV. Report from the Interim Chief Academic Officer
 - a. Curriculum and Instruction
 - b. Special Events
 - c. College Admissions Update
- V. Report from the Director of Admissions
 - a. General Update (Attachment 2)
- VI. Report from the Director of Development
 - a. Giving and Donors
 - b. Grants and Projects
 - c. Outreach, Visitors, and Tours
- VII. Report from the Chief Fiscal Officer
 - a. Financial Operations Update
- VIII. Report from the President
 - a. External Matters (Outreach/Public and Governmental Relations)
 - b. Internal Matters (Personnel and Residential Life)
- IX. Executive Order 2015-46
- X. New Business: Any Matter Not Known About or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XI. Adjournment

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

June 12, 2018

11:00 a.m.

Present: Dan Little, Jack Coffman, David Drennan, Gary Ellis, Paul Kincade, Cindy Koss, Ron Mashore, Goldie Thompson, and Donna Windel.

OSSM Staff: Amanda Bonnett, Pam Felactu, Shannon Gorbet, Valerie Hiett, Lynn Morgan, Cynthia Parish, Brent Richards, and Frank Wang.

Absent: Lance Benham, Kent Buchanan, Talita DeNegri, Kelley Dowd, Joy Hofmeister, Glen Johnson, Michael Jordan, Lara Mashek, John Massey, Kalpana Misra, Steven Rhines, Gary Stanislawski, Geoff Simpson, and David Wrobel.

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., June 12, 2018, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:06 a.m.

Take Action on Minutes of Board of Trustees Meeting of March 13, 2018. Little asked for approval or corrections to the minutes from March 13, 2018. Coffman moved the approval of the minutes. Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Kincade, yes; Mashore, abstain; Windel, yes.

Report from the Interim Chief Academic Officer. Dr. Richards reported that the incoming junior class may be larger than in previous years. Ninety applicants were invited to join as incoming juniors. For the Class of 2019, 62 juniors were invited to return as seniors. There are several upcoming events that will take place over the summer on campus. These include the Conoco-Philips Middle School Teacher Workshops, the OSSM Summer Academy, and the GE Summer Science Academy. The first day of the 2018/2019 classes will be August 13th. Richards concluded his report discussing the school-year highlights. The OSSM Envirothon team took 2nd place in the state, the Junior TEAM+S students won the state championship, and OSSM won first place in the Oklahoma Math League competition, the OSU Math contest, and for the region in the Physics Bowl. Cynthia Parish reported on the college year-end summary. Total reported college scholarships for OSSM students was \$12,445,834.00. Morgan and Parish answered questions from the Board.

Report from the Director of Admissions. Dr. Wang, speaking on behalf of Director of Admissions Bill Kuehl who was on vacation, reported that 175 applicants were reviewed through

the paper screening process. Of those 175, 135 were selected to interview, and 90 applicants were extended an offer of admission. The Student Ambassador Program is successfully providing information, tours, and outreach to prospective students, friends, and guests visiting OSSM. Ninety-eight percent of all admitted students in the class of 2020 shadowed a student this year. The SOAR (Student, Orientation, Advising & Registration) Experience was held May 29th. Eighty-three new students and their parents attended the event which showcased our new revamped orientation, advising, and registration program. Dr. Wang answered questions from the Board.

Report from the Director of Development. Felactu discussed Foundation and Governing Board donations which included \$250,000 from Sarkeys Foundation for OSSM faculty programs/needs and \$35,000 from Sarkeys Foundation for the 2018 Summer Math Teacher Institute. OGE Energy has also donated \$50,000 for faculty support. Quantum Experience will be held April 5th, 2019. Last year's Quantum Experience raised \$180,225 (gross), \$136,178 (net) which was \$21,000 more over the estimated net income for the event. The Foundation is currently researching new grants/support opportunities with Marathon Oil, ITC Holdings, and Lockheed Martin. There were no questions from the Board.

Report from Chief Fiscal Officer. Morgan reported that OSSM is running within budget. In 2012, the Oklahoma Department of Transportation (ODOT) deeded property to OSSM off of N.E. 13th Street and Lincoln Boulevard. In the next month, various maintenance will be conducted on campus including roof work and painting. Morgan answered questions from the Board.

Report from the President. Wang announced that OSSM received a significant amount of national publicity for a discovery that our student, George Wang, found which is that carbon can have up to seven bonds. His discovery was announced via a paper that was published in the peer-reviewed *Journal of Molecular Modeling* which was co-authored by OSSM professor Dr. Fazlur Rahman and OU chemistry professor Dr. Bin Wang. OSSM has hired a new math instructor for the Enid Regional Center, Ms. Bailey Brown, and a new Residence Hall Coordinator, Ms. Valerie Hiatt. A joint retirement party was held for Biology Professor Dr. Ann Dell and Computer Science Professor Dr. Farideh Samadzadeh after the graduation ceremony on May 26th, 2018. Dr. Wang is in the process of coordinating several new initiatives. These include the engineering seminar program, the Chinese Cultural Center for prospective students from China, and expanding the "Ramp-Up" program which helps students prepare for the upcoming school year. Questions from the Board were answered by Wang.

Executive Order 2015-46. Morgan brought five items to the Board for approval under the Executive Order 2015-46. Morgan asked for approval of \$35,000 to automate urinals and plumbing, \$18,750 for pre-calculus textbooks, \$30,000 for closed circuit TV for security, \$77,367 for wifi for campus, and \$25,000 for a new copier for the MAC building. Coffman moved the motion for approval and Windel seconded. Vote as follows: Little, yes; Drennan, yes; Coffman, yes; Ellis, yes; Kincade, yes; Mashore, yes; Windel, yes.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 12:30 p.m.