

**OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS**

**BOARD OF TRUSTEES**

**Oklahoma School of Science and Mathematics  
1141 North Lincoln Boulevard  
Oklahoma City, Oklahoma**

**December 9, 2014  
11:00 a.m.**

**Present:** Dan Little, David Drennan, Mary Ann Bauman, Kent Buchanan, Jack Coffman, Talita DeNegri, Kelley Dowd, Lara Mashek, Steven Rhines, Geoffrey Simpson, Donna Windel, Kelly Damphousse, and Melissa Michie for Glen Johnson.

OSSM Staff: Frank Wang, Terry Berryman, Dorothy Dodd, Suzanne Donnolo, Pam Felactu, Shannon Gorbet, Johanna Lee, Xifan Liu, Lynn Morgan, Brent Richards, and Lori Webster.

**Absent:** Mason Cole, Jim Halligan, Michael Jordan, Ron Mashore, Bret Danilowicz, Kalpana Misra, Janet Barresi, and Mike Turpen.

**Guests:** Molly Maddox and Dalton Palmer, OSSM Seniors

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., December 9, 2014, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:05 a.m.

**Take Action on Minutes of Board of Trustees Meeting of September 9, 2014.** Little asked for additions or corrections to the minutes of the meeting of September 9, 2014. Simpson moved approval of the minutes. DeNegri seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Buchanan, yes; Coffman, abstain; DeNegri, yes; Dowd, yes; Mashek, yes; Rhines, yes; Simpson, yes; and Windel, yes.

**Report from Chief Academic Officer.** Liu discussed the Curriculum and Instruction, Noteworthy Events and College Admissions Status in the Report from Chief Academic Officer in Attachment 2. Liu added that several group independent studies will be offered next semester and answered questions from the members of the board.

**Report from the Director of Admissions.** Donnolo highlighted the Sophomore Preview Day Map in Attachment 3 and mentioned that the application deadline for the Class of 2017 is March 5 and that there are 12 open files as of today. Donnolo answered questions from the members of the board.

**Report from the Director of Development.** Felactu discussed the Giving & Donors, Grant, and Projects, in Attachment 4 and added that the 2015 Annual Appeal has raised \$48,500.00 so far.

**Report from Chief Fiscal Officer.**

**Construction Update:** Morgan mentioned that a walk-through will take place this afternoon, a certificate of substantial completion has not yet been issued, letters have been sent by the state to the consultant requesting the project be finished.

**Discussion and Approval of Easement Execution by Omes:** Morgan reported that OMES issued the easement related to the GE facility and would like the Board of Trustees' approval. The main entrance to the GE facility will be off Stiles and with the increase in traffic GE would like to put a red traffic light at the main entrance of OSSM. Little asked for a motion to approve the easement. Coffman so moved, Buchanan seconded. Vote as follows: Little, yes;

Drennan, yes; Bauman, yes; Buchanan, yes; Coffman, yes; DeNegri, yes; Dowd, yes; Mashek, yes; Rhines, yes; Simpson, yes; and Windel, yes.

Financial Operations Update: Morgan discussed the Expenditure Summary for the last five years and answered questions from the members of the board. Morgan added that a product was purchased for emergency notifications to send text messages to people's cell phones. Including the students or parents in the notifications is being considered.

Budget Request Report: Morgan called on Gorbet. Gorbet distributed and discussed the summary of increase that has been requested for the budget starting July 2015 (copy attached). Gorbet, Wang and Morgan answered questions from the members of the board.

12:10 p.m.: Kelley Dowd left.

**Report from the President.** Wang introduced Terry Berryman, Academic Counselor and called on Webster. Webster reported that a task force was formed after the Governor's approval of SB 1131 in regard to acceptance of out-of-state students and that Webster and Wang will be attending an Administrative Rules Seminar. Webster circulated papers and magazines with articles about OSSM and mentioned that Dr. Wang is doing an interview with the Department of Commerce; invitations for the Teacher Appreciation Day on March 11 have been sent out; Dr. Lease will start visiting schools after the first of the year; and students participated in a volunteer project making blankets for homeless children.

Wang called on Richards. Richards reported that one idea to raise revenue was a three week academic summer camp for high school students. The camp will be held from July 8 – 28 for up to 48 students who would live on campus and take classes with OSSM faculty.

Wang distributed and discussed the Report from the President (copy attached) in regard to External Matters, Internal Matters and Update on New Initiatives.

Wang introduced Molly Haddox and Dalton Palmer, OSSM seniors. Haddox and Palmer talked about their reasons for coming to OSSM, their experiences at OSSM, and where they plan to go after OSSM and answered questions from the members of the board.

**Discussion and Possible Action on Items Related to SB 1131:** Wang distributed and discussed the Motions for the OSSM Board to Consider and Vote on during the December 10, 2014 Board Meeting (copy attached). Little asked for a motion to approve the Tuition and Fee Schedule for the 2015-2016 Academic Year for Non-Resident Students. Coffman so moved; Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Buchanan, yes; Coffman, yes; DeNegri, yes; Mashek, yes; Rhines, yes; Simpson, yes; and Windel, yes.

Little asked for a motion to approve the rate of \$3,000.00 for students participating in the planned three week residential summer program in the summer of 2015 which includes tuition and fees and room and board for the program. Simpson so moved, DeNegri seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Buchanan, yes; Coffman, yes; DeNegri, yes; Mashek, yes; Rhines, yes; Simpson, yes; and Windel, yes.

**Take action on authorizing the OSSM President to declare an emergency for repairs up to the maximum of \$35K:**

Little asked for a motion authorizing the OSSM President to declare an emergency for repairs up to the maximum of \$35K. Drennan so moved, Mashek seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Buchanan, yes; Coffman, yes; DeNegri, yes; Mashek, yes; Rhines, yes; Simpson, yes; and Windel, yes.

**Approval of Proposed Meeting Dates for 2015:** Little asked for a motion to approve the 2015 meeting dates on the 2<sup>nd</sup> Tuesday of the month for the full board in March, June, September and December and for the executive committee in the other months (copy attached). Drennan so moved, Bauman seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Buchanan, yes; Coffman, yes; DeNegri, yes; Mashek, yes; Rhines, yes; Simpson, yes; and Windel, yes.

**New Business.** No new business was required.

**Adjournment.** Meeting adjourned at 12:29 noon.