

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES
Executive Committee

Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma

October 14, 2014
11:00 a.m.

Present: Dan Little, David Drennan, Mary Ann Bauman, Jack Coffman, and Geoff Simpson.

OSSM Staff: Frank Wang, Lynn Morgan, Dorothy Dodd, Suzanne Donnolo, Pam Felactu, Shannon Gorbet, Johanna Lee, and Xifan Liu.

Absent: Donna Windel

Guests: Sue Dick, President PA OSSM

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., October 14, 2014, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:03 a.m.

Take Action on Minutes of Executive Committee Meeting May 13, 2014: Little asked for additions or corrections to the minutes of the meeting of May 13, 2014. Simpson moved approval of the minutes. Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Coffman, yes; and Simpson, yes.

Report from Chief Academic Officer: Liu highlighted Mentorships, College Representatives, Opinion Survey Results, and Special Events in the Report from Chief Academic Officer in Attachment 2 and added that two juniors asked about starting a mentorship. Morgan mentioned that one senior who is planning to go to OSU to study environmental engineering, is starting a mentorship on campus to help with the state's directive to all state agencies to reduce energy consumption by 20% by the year 2020. The mentorship will involve doing a survey and looking at modifications to the buildings to make them more efficient and how to change the culture to implement changes. Liu answered questions from the members of the board.

Report from the Director of Admissions: Donnolo referred everyone to the Sophomore Preview Day Invitation in Attachment 3 which was mailed to 400 students and emailed to over 1200 teachers. Donnolo answered questions from the members of the board and added that 30 students will be shadowing OSSM students this Thursday and Friday and next Monday.

Report from the Director of Development: Felactu discussed the Giving & Donors, Grant Requests, Applications Pending, Projects, and Outreach, Visitors and Tours in the Development Report in Attachment 4 and added that the Awesome Friends Event raised over \$47,000 to date and the Awesome Men Event \$72,500. Felactu answered questions from the members of the board.

Report from Chief Fiscal Officer:

Construction Update: Morgan reported that the final walk-through will be next week and a substantial completion has not been issued. Morgan answered questions from the member of the board.

Financial Operations Update: Morgan reported that FY 2014 is being finished and that the carry-over should be about the same as last year. Morgan called on Gorbet. Gorbet reported that the deadline for the budget request was October 1 and has not been submitted yet due to some problems with the new budget system.

Gorbet added that the budget request should reflect what is truly needed. Morgan, Gorbet and Wang answered questions from the members of the board.

Report from the President: Wang distributed and discussed the Report to the Executive Committee (copy attached) in regard to External Matters, Internal Matters, and New Projects and Opportunities. Wang answered questions from the members of the board and asked those members of the board interested in being part of setting up the summer programs to let him know.

New Business: Morgan reported that a utility easement notification was received this morning from the Office of Management and Enterprise Services (OMES) to place a red light on Stiles at the front entrance of the campus and the members of the board need to approve the execution by OMES. Little suggested that a motion be adopted to approve this as the Executive Committee and then forward it on to the Full Board meeting with the Executive Committee's recommendation and asked for a motion to approve the utility easement relating to the red light as described. Bauman so moved, Coffman seconded. Vote as follows: Little, yes; Drennan, yes; Bauman, yes; Coffman, yes; and Simpson, yes.

Adjournment: Meeting adjourned at 12:10 p.m.