

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma

March 21, 2017
11:00 a.m.

Present: Dan Little, David Drennan, Kent Buchanan, Jack Coffman, Kelly Damphousse, Talita DeNegri, Kelley Dowd, Michael Jordan, Lara Mashek, Ron Mashore, Geoff Simpson, Goldie Thompson and Donna Windel.

OSSM Staff: Samantha Chappell, Pam Felactu, Liz Heigle, Xifan Liu, Shannon Gorbet, Lynn Morgan, Rebecca Morris, and Frank Wang.

Absent: Bret Danilowicz, Joy Hofmeister, John Massey, Steven Rhines and Gary Stanislawski

Guests: Annie Dong, Howie Chen and Yaseen Shubaji

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., March 21, 2017, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:10 a.m.

Take Action on Minutes of Board of Trustees Meeting of December 13, 2016. Little asked for approval or corrections to the minutes for December 13, 2016. Coffman moved the approval of the minutes. DeNegri seconded. Vote as follows: Little, yes; Drennan, yes; Buchanan, yes; Coffman, yes; DeNegri, yes; Dowd, yes; Jordan, yes; Mashek, yes; Mashore, yes; Simpson, yes; Windel, yes.

Report from Chief Academic Officer. Liu discussed the academic report. Liu reported that OSSM is in the number one spot of the OKML. In late March, OSSM will host the second round of the Middle School Math Contest, Sneak Peek and the Quantum Experience dinner event on campus. We currently have two summer programs scheduled for the summer. The OSSM Summer Academy will be July 17th through July 21st and the GE Summer Academy is set for July 24th through July 28th. Liu answered questions from the Board.

Report from the Director of Admissions. Morris discussed the Admissions Report. Morris reported that OSSM has received 131 completed applications for the class of 2019, which is a small percentage higher than the prior year. The average ACT for the current applicants is 27.4; they represent 28 counties and 72 high schools. The Semifinalists will be interviewed on Saturday April 29th and they plan to select about 75 students. The Middle School Math Contest and 8th and 9th Grade Sneak Peek will be combined for the first time on March 25th, 2017. The Quantum Experience STEM Event is scheduled for March 31st and will host 6th, 7th and 8th grade students. The Middle School Math Contest has 200 guests registered and the Sneak Peek has 207 guests registered. Morris concluded her report discussing her focus on OKC Metro schools. Morris and Wang answered questions from the Board.

Report from the Director of Development. Felactu discussed the Development Report. Felactu reported that the year for 2013-2014 had major capital gifts from the Quantum Experience last April.

Both the Governing and Foundation Board are at 100 percent contributions. OGE Energy is sponsoring \$150K for a history position and the Foundation is working on applications for \$100K from Boeing. Felactu concluded her report discussing that Quantum Experience this year will honor Governing and

Foundation Board members and will have Dr. Geoffrey Beach from CO93 as the keynote speaker. Felactu answered questions from the Board.

Report from Chief Fiscal Officer. Morgan reported Goodwill, which had the janitorial contract, discontinued in December 2016. OSSM had to go through the official bid process and the new contract will start on campus on March 24th. The state is currently in “revenue failure”. OSSM has had to formulate and submit contingency plans with expected cuts of 10, 15 and 20 percent, but OSSM plans to operate as normal for its budget for the upcoming year. Morgan discussed the budgets from 2014 until 2017 and compared the costs and expenditures. Morgan concluded his report discussing maintenance needs and potential issues of the main campus requiring major expenditures. Morgan and Gorbet answered questions from the Board.

DeNegri left the meeting at 12:00 PM

Buchanan left the meeting at 12:00 PM

Report from the President. Wang reported that Senator Gary Stanislawski will be replacing Jim Halligan on our Governing Board and he is the Chairman of the Senate Education Committee. His main focus is to educate new legislators about OSSM and has been attending various legislative events. We are in the process of filling positions that have been cut in previous years.

Wang then called on the two OSSM students, Annie Dong of Norman, OK and Howie Chen of Edmond, OK. Each shared ho OSSM impacted their future and where they plan to attend school after they graduate.

Wang concluded his report introducing guest Yaseen Shurbaji CO2017. Shurbaji spoke briefly about his involvement at the University of Oklahoma and how OSSM prepared him to take and successfully manage a full load of courses.

Election of Officers: Wang opened up for nominations for Chairman of the Board. Dan Little was nominated by Mashore. Wang asked for additional nominations; none were submitted. Drennan moved the motion to elect Dan Little as Chairman of the Board of Trustees of the Oklahoma School of Science and Mathematics by acclamation, Simpson seconded. Vote as follows; Little, abstain; Drennan, yes; Coffman, yes; Dowd, yes; Jordan, yes; Mashek, yes; Mashore, yes; Simpson, yes; Windel, yes.

Little thanked the members of the board for their support. Litte asked for nominations for the position of Vice Chairman. David Drennan was nominated by Simpson. Little asked for additional nominations; none were submitted Mashek moved the motion to elect David Drennan as Vice Chairman of the Board of Trustees by acclamation, Coffman seconded. Vote as follows; Little, yes; Drennan, abstain; Coffman, yes; Dowd, yes; Jordan, yes; Mashek, yes; Mashore, yes; Simpson, yes; Windel, yes.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 12:55

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma

March 21, 2017

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of December 13, 2016 (Attachment 1)
- IV. Report from Chief Academic Officer (Attachment 2)
 - Curriculum and Instruction
 - Special Events
- V. Report from the Director of Admissions
 - Class of 2017 and 2018
 - Summer Activities and Outreach
- VI. Report from the Director of Development
 - Giving and Donors
 - Grants & Projects
 - Outreach, Visitors & Tours
- VII. Report from Chief Fiscal Officer
 - Financial Operations Update
- VIII. Report from the President
 - External Matters (Outreach/Public and Governmental Relations)
 - Internal Matters (Personnel and Residential Life)
- IX. Election of Officers
- X. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XI. Adjournment