

SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma

December 13, 2016
11:00 a.m.

Present: Dan Little, Mary Ann Bauman, Kent Buchanan, Jack Coffman, Michael Jordan, Lara Mashek, Ron Mashore, Steven Rhines, Geoff Simpson, Kelly Dampousse, Bret Danilowicz, Cindy Koss and Goldie Thompson.

OSSM Staff: Samantha Chappell, Pam Felactu, Shannon Gorbet, Xifan Liu, Lynn Morgan, Rebecca Morris and Frank Wang.

Absent: David Drennan, Mason Cole, Talita DeNegri, Kelley Dowd, Donna Windel, Kalpana Misra and Joy Hofmeister.

Guests: n/a

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., December 13, 2016 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:11 a.m.

Take Action on Minutes of Board of Trustees Meeting of September 13, 2016. Little asked for approval or corrections to the minutes for September 13, 2016; Mashore moved the approval of the minutes, Coffman seconded. Vote as follows: Little, yes; Bauman yes; Buchanan, yes; Coffman, yes; Jordan, yes; Mashek, abstain; Mashore, yes; Rhines, yes; Simpson, yes.

Report from Chief Academic Officer: Liu reported that the five international students leaving OSSM at the end of December. The students have improved their TOEFL scores around 30 points each since their time at OSSM. They are returning to their home high schools at the end of the fall semester to finish their senior year. Some of the students plan to apply to universities in the United States. Liu highlighted OSSM's SAT scores; the SAT format has changed so that the verbal section is now called E.R. W which is Evidence Based Reading and Writing. Our student body average this year is score of 679 on the ERW portion and a score of 710 on the math portion. OSSM's math SAT score hasn't been in the 700s since 2006. Liu concluded his report discussing enrollment. Probability and statistics enrollment is up compared to previous years. Liu answered questions from the Board.

Report from the Director of Admissions: Morris reported OSSM's data on waitlist students from 2003 to 2016. OSSM has an overall graduation rate of 85 percent. Of the students that are waitlisted students, 79 percent of students graduate from OSSM and 21 percent of waitlisted students did not graduate based on personal, academic or disciplinary reasons. The average incoming ACT of the student body is 28.07 with an outgoing ACT score of 31.17. The waitlisted students who attend OSSM and graduate from OSSM, raises their ACT score from 26.83 to 31.17. Morris answered questions from the Board.

Report from the Director of Development: Felactu reported that cash contributions to the Foundation have surpassed one million dollars for this year after November. Annual Appeal was mailed on November 3, 2016. The Chickasaw Nation donated for the first time a gift of \$5,000 to the Quantum Experience that will occur on March 30th and it will honor Governing Board member Dr. David Drennan along with Foundation Board members Lou Kerr and Jim Vallion. Felactu concluded her report by sharing that Boeing engineers held a Boeing STEM day at OSSM where students competed in an engineering competition on December 7, 2016. Felactu answered questions from the Board.

Report from Chief Fiscal Officer: Morgan reported that OSSM is financially stronger than previous years. OSSM is working on rebuilding employee positions that have been cut back. Recent developments include, ramping up the GovDelivery emails, launching a new OSSM website and building our social media presence. There were no questions from the Board.

Report from the President: Wang highlighted the five international students who are leaving in December. Four are from China and there is one student from South Korea. We are continuing partnership with Chinese programs such as the Chinese Cultural Exchange Program based out of Sparksburg, South Carolina. CCEC plans to send five students who are sophomores to explore OSSM and potentially attend in the future as full time students. We are working with Regional Center alumni to

include them in alumni communication; A regional center graduate, who now attends Harvard University, attended a recent reunion of Boston OSSM alumni. OSSM has had multiple visits arranged by the Foundation. One of those visits was from General Lee Levy who is a three star Lieutenant General who is the Commander of the Air Force Sustainment Center here in Oklahoma City and surrounding states. A week after General Levy, OSSM had a visit from the president of AT&T Oklahoma, Steve Hahn. Wang addressed the legislative changes and mentioned that he is working on building new relations. He currently has an appointment with Speaker Chuck McCall's office. Wang highlighted the upcoming summer programs and we possibly might have twenty Chinese students attend. Wang mentioned OSSM's budget and rebuilding the school since he began a few years ago. OSSM is working on bringing in money through summer programs and international students. There were no questions from the Board.

Discussion and Possible Action on the Governor's Scholars Program: Wang summarized the Governor's Scholars Program which originated from the Foundation Board. The idea for the program is to recognize OSSM students sending's schools along with recognition of the students. Over the past few board meetings, much discussion has pursued regarding when to designate the Governor's Scholars title. Liu had the idea to designate the title of Governor's Scholar upon completion of the student's first year. The motion is as follows:

"In recognition that students selected to attend the Oklahoma School of Science and Mathematics (OSSM) based upon their high academic potential and achievement in their home schools shall receive a two-year immersive and highly challenging high school academic experience with tuition and room and board paid by the State of Oklahoma and private donations;

"In recognition that for 26 years OSSM through its faculty and students has met the most rigorous academic challenges and achieved the highest level of academic excellence of any high school in the nation, public or private;

"In recognition that OSSM wants to partner with all other public and private schools in Oklahoma to encourage academic opportunities and achievement and to recognize the home schools of OSSM students;

"In recognition that OSSM has had the strong support of our Oklahoma Governors and most recently the strong and critical support of Governor Mary Fallin;

"BE IT HEREBY MOVED AND RESOLVED that the OSSM Governor's Scholars Program be hereby created and implemented as follows:

"A. Beginning in 2017, senior students at Convocation shall be designated, recognized, and honored as OSSM Governor's Scholars.

"B. All prior students of OSSM who would have been named Governor's Scholars had this program been in existence shall retroactively be designated Governor's Scholars.

"C. The home schools of OSSM Governor's Scholars shall be recognized and honored by an appropriate plaque through the OSSM Foundation recognizing and listing students of these schools who are Governor's Scholars, past, present, and future.

"As part of this same Motion it is further moved that Dr. Frank Wang, President of OSSM, Lance Benham, Chairman of the OSSM Foundation, and Dan Little, Chairman of OSSM Governing Board, coordinate together to seek the approval of the Governor's Office and to work out further procedures and detailed plans as may be needed, subject to Board approvals."

Simpson moved for approval of the motion; Jordan seconded. Vote as follows: Little, yes; Bauman yes; Buchanan, yes; Coffman, yes; Jordan, yes; Mashek, yes; Mashore, yes; Rhines, yes; Simpson, yes.

Take action on authorizing the OSSM President to declare an emergency for repairs up to the maximum of \$35k: Bauman moved for approval of the motion; Coffman seconded. Vote as follows: Little, yes; Bauman yes; Buchanan, yes; Coffman, yes; Jordan, yes; Mashek, yes; Mashore, yes; Rhines, yes; Simpson, yes.

Approval of Proposed Meeting Dates for 2017: Mashek proposed the March meeting date be changed from March 14, 2017 to March 21, 2017. Mashore moved for approval of the meeting dates with the new March Board meeting date; Bauman seconded. Vote as follows: Little, yes; Bauman yes; Buchanan, yes; Coffman, yes; Jordan, yes; Mashek, yes; Mashore, yes; Rhines, yes; Simpson, yes.

Discussion and Possible Action on OSSM Mission Revision: Coffman moved for approval of the motion; Bauman seconded. Vote as follows: Little, yes; Bauman yes; Buchanan, yes; Coffman, yes; Jordan, yes; Mashek, abstain; Mashore, yes; Rhines, yes; Simpson, yes.

New Business: No new business.

Adjournment. Meeting adjourned at 12:45

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma

December 13, 2016

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of September 13, 2016 (Attachment 1)
- IV. Report from Chief Academic Officer (Attachment 2)
 - Curriculum and Instruction
 - Special Events
- V. Report from the Director of Admissions
 - Class of 2017 and 2018
 - Summer Activities and Outreach
- VI. Report from the Director of Development
 - Giving and Donors
 - Grants & Projects
 - Outreach, Visitors & Tours
- VII. Report from Chief Fiscal Officer
 - Financial Operations Update
- VIII. Report from the President
 - External Matters (Outreach/Public and Governmental Relations)
 - Internal Matters (Personnel and Residential Life)
- IX. Discussion and Possible Action on the Governor's Scholars Program
- X. Take action on authorizing the OSSM President to declare an emergency for repairs up to the maximum of \$35k.
- XI. Approval of Proposed Meeting Dates for 2017 (Attachment 3)
- XII. Discussion and Possible Action on OSSM Mission Revision (Attachment 4)
- XIII. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XIV. Adjournment