

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES



Tuesday, September 12, 2017

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma 73104
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OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma City, Oklahoma

September 12, 2017

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of June 13, 2017
- IV. Report from Interim Chief Academic Officer
 - Curriculum and Instruction
 - Special Events
- V. Report from the Interim Director of Admissions
 - General Update
- VII. Report from the Director of Development
 - Giving and Donors
 - Grants & Projects
 - Outreach, Visitors & Tours
- VI. Report from Chief Fiscal Officer
 - Financial Operations Update
- VIII. Report from the President
 - External Matters (Outreach/Public and Governmental Relations)
 - Internal Matters (Personnel and Residential Life)
- IX. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- X. Adjournment

Minutes of Board of Trustees

Meeting of June 13, 2017

Attachment 1

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma

June 13, 2017
11:00 a.m.

Present: Dan Little, Kent Buchanan, Jack Coffman, Bret Danilowicz, Kelley Dowd, David Drennan, Ron Mashore, Melissa Mickey, Geoff Simpson, Gary Stanislawski, and Donna Windel.

OSSM Staff: Terry Berryman, Tony Conforth, Pam Felactu, Liz Heigle, Xifan Liu, Shannon Gorbet, Lynn Morgan, Rebecca Morris, Keli Nees, Christopher Schrock, and Frank Wang.

Absent: Kelly Damphousse, Talita DeNegri, Joy Hofmeister, Michael Jordan, Lara Mashek, John Massey, Kalpana Misra, Steven Rhines and Goldie Thompson.

Guests:

The Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., June 13, 2017, at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:06 a.m.

Take Action on Minutes of Board of Trustees Meeting of March 21, 2017. Little asked for approval or corrections to the minutes from March 21, 2017. Coffman moved the approval of the minutes. Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Buchanan, yes; Coffman, yes; Dowd, yes; Mashore, yes; Simpson, yes; Stanislawski, yes; Windel, yes.

Report from Chief Academic Officer. Liu presented and discussed the End of Year Academic Report. Liu reported OSSM placed first at OKM L (Oklahoma Math League), placed fourth in the National Physics Bowl, placed first in the National Science Bowl, ranking number one in Engineering and Math/Science Aptitude Placement Test, OSSM students achieved top rankings nationally with two students were selected as semifinalists, and one selected as finalist in the National Chemistry Olympiad. Lui reported ninety-seven percent of 2017 graduates have declared STEM majors, of which thirty-five percent of those are in engineering and that twenty- three will attend the University of Oklahoma. Lui reported OSSM will host two one- week long residential summer institutes for science and math teachers across the state. Each teacher will receive a small stipend.

Tony Conforth, OSSM instructor at the Wane Regional Center, provided a handout showing Mid-America Technology Regional Center ten-year statistics. Conforth stated Wayne Regional Center has eighteen “feeder” high schools participating. Each student attends a half day (morning or afternoon available). Conforth stated Wayne Regional Center has assisted students in earning eight hundred and fifty college credit hours over past ten years. Simpson stated it would be ideal to create a common curriculum between OSSM and the Regional Centers, AP teaching vs. general teaching. Discussion ensued. Little thank Conforth for his service.

Report from the Director of Admissions. Morris provided and discussed the Admissions Report which included the male/female ratio and race/ethnicity ratio of the incoming junior class, and stated that the CO2019 comes from twenty-three counties and forty-nine high schools. Morris stated OSSM will host two international students fall 2017, and up to twenty from China and five from North Korea for a three week summer academy.

Morris stated dialogue is ongoing between Vietnam and Germany. Morris stated she has implemented an admissions committee for the first time and used a ranking system/score vs. decision being made by one person as has been our prior practice. Morris stated seven students are on the waiting list and the biggest challenge for admissions is enlarging the applicant pool while the main priority is to reach as many prospective students as possible. Little thanked Morris and shared he participated in the admissions committee and it was the first time in twenty-five years he was asked to take part.

Report from the Director of Development. Felactu provided and discussed the Development Report, which included a metrics for 2016 Donations. Felactu asked trustees to make a pledge for 2017 if they have yet to make a contribution. Felactu reviewed the status of foundation grants and 2017 Quantum Experience sponsors. Felactu stated sponsors will receive a foundation board signed thank you letter along with a DVD of Geoffrey Beach's keynote presentation. Felactu announced 2018 Quantum Experience keynote speaker, Dr. Gregory Pesko, and 2019 Quantum Experience keynote speaker, Class of 1993 Shelly Finley. Felactu informed members the foundation maintenance fund paid for the OSSM lighting project, which is estimated to save \$15,000 annually on electric charges. Felactu reviewed the status of the Faculty Endowment and reminded members it serves to help fill a substantial salary gap for faculty who earn less than what they could at universities.

Report from Chief Fiscal Officer. Morgan reported OMES is converting agencies to Office 365 and OSSM will begin transition to Blackboard. Morgan stated OSSM will receive a 4.7-4.8 reduction in appropriations and thanked Senator Stanislawski for his advocacy in the legislature. Morgan stated a new janitorial company has been contracted with as Goodwill was no longer able to meet the needs of OSSM. Morgan requested approval for the following items: Furniture \$20,000; Smart Boards \$17,500; New Computers \$26,000; Modular Furniture \$13,850. Simpson moved to approve the purchase of said items. Coffman seconded. Vote as follows: Little, yes; Drennan, yes; Buchanan, yes; Coffman, yes; Dowd, yes; Mashore, yes; Simpson, yes; Stanislawski, yes; Windel, yes.

Discussion and Action of House Bill 1717

Wang stated to the Board of Trustees that he declines a raise that would raise his pay to the bottom of his position's pay range as provided by HB1717. Little asked for approval for Wang to decline the pay raise. Coffman moved to accept Wang's decision to not accept a raise. Drennan seconded. Vote as follows: Little, yes; Drennan, yes; Buchanan, yes; Coffman, yes; Dowd, yes; Mashore, yes; Simpson, yes; Stanislawski, yes; Windel, yes.

Mashore left the meeting at 12:00 PM

Report from the President. Wang acknowledged staff members in attendance and announced Dr. Christopher Schrock, Dean of Students newly published book. Wang noted Samantha Chappell is out on maternity leave. Wang shared pictures of varying events in which he has participated. Wang announced that OSSM received approval from Secretary of Education to make various personnel adjustments. Wang noted that OSSM's entrepreneurial initiatives as one of the main reasons he was able to secure the approval.

New Business. No new business was discussed.

Adjournment. Meeting adjourned at 12:49 p.m.

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES

Oklahoma City, Oklahoma

June 13, 2017

11:00 a.m.

- X. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of May 9, 2017 (Attachment 1)
- IV. Report from Chief Academic Officer (Attachment 2)
 - Curriculum and Instruction
 - Special Events
- V. Report from the Director of Development
 - Giving and Donors
 - Grants
 - Projects
 - Outreach, Visitors & Tours
- VI. Report from Chief Fiscal Officer
 - Financial Operations Update
- VII. Report from the President
 - External Matters (Outreach/Public and Governmental Relations)
 - Internal Matters (Personnel and Residential Life)
- VIII. Executive Order 2015-46
- IX. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- X. Adjournment