

**OKLAHOMA SCHOOL OF SCIENCE AND
MATHEMATICS**

BOARD OF TRUSTEES



Tuesday, November 8, 2016

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma 73104
(405) 521-6436 FAX (405) 521-6442**

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

Oklahoma City, Oklahoma

November 8, 2016

11:00 a.m.

- I. Call to Order
- II. Roll Call
- III. Discussion and Possible Action on Minutes of Board of Trustees Meeting of July 12, 2016 (Attachment 1)
- IV. Report from Chief Academic Officer
 - Curriculum and Instruction
 - Special Events
- V. Report from the Director of Admissions
 - Class of 2018
 - Outreach
 - Registrar
- VI. Report from the Director of Development
 - Giving and Donors
 - Grants
 - Projects
 - Outreach, Visitors & Tours
- VII. Report from Chief Fiscal Officer
 - Financial Operations Update
- VIII. Report from the President
 - External Matters (Outreach/Public and Governmental Relations)
 - Internal Matters (Personnel and Residential Life)
- IX. Discussion and Possible Action on Proposed Governor's Scholars Program
- X. New Business: Any Matter Not Known About or Which Could Not have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda (as defined in Oklahoma Statutes Title 25, Section 311 (A)(9))
- XI. Adjournment

Minutes of Board of Trustees
Executive Committee Meeting of July 12, 2016

Attachment 1

OKLAHOMA SCHOOL OF SCIENCE AND MATHEMATICS

**BOARD OF TRUSTEES
Executive Committee**

**Oklahoma School of Science and Mathematics
1141 North Lincoln Boulevard
Oklahoma City, Oklahoma**

**July 12, 2016
11:00 a.m.**

Present: Jack Coffman, David Drennan, Dan Little, and Geoff Simpson.

OSSM Staff: Frank Wang, Lynn Morgan, Samantha Chappell, Shannon Gorbet, and Pam Felactu

Absent: Mary Ann Bauman and Donna Windel

Guest: David Dunn and Lance Benham

The Executive Committee of the Board of Trustees of the Oklahoma School of Science and Mathematics held a meeting at 11:00 a.m., July 12, 2016 at 1141 North Lincoln Boulevard, Oklahoma City, Oklahoma. The Board conducted the meeting in accordance with the agenda, a copy of which is attached.

Little called the meeting to order at 11:02 a.m.

Take Action on Minutes of Executive Committee Meeting May 10, 2016: Little asked for additions or corrections to the minutes of the meeting of May 10, 2016. Drennan moved approval of the minutes. Simpson seconded. Vote as follows: Little, yes; Coffman, yes; Drennan, yes; and Simpson, yes.

Discussion and Possible Action of Governor's Scholars Program: This item has been a follow up item since the March board meeting. Little moved this agenda item to the beginning of the meeting due to guest Lance Benham, chairman of the OSSM Foundation Board, having a time restraint. Benham handed out proposed language and research he conducted regarding other Governor Scholars programs. In March, Benham on behalf of the OSSM Foundation brought the idea of the Governor's Scholars Program to the Governing Board. Since then, there has been multiple discussions in the Foundation Board meetings and the Governing Board meetings. Little, Benham and Wang held a conference call to discuss the possibilities and language of the proposed program. The Board discussed the details of the proposed program specifically in specific student cases such as; students who were denied acceptance, students who drop out or students who declined to attend. No official motion was passed and the item was tabled until the next meeting.

Report from the Director of Development: Felactu reported that the Presbyterian Health Foundation has agreed to fully fund the \$150,000 biology position for two years. In the next few months the Foundation will draft a proposal to Devon for a separate grant. Felactu highlighted the Quantum Experience in the spring, multiple donor receptions planned across Oklahoma for the coming months and annual giving from the Boards. Felactu answered questions from the Board.

Report from Chief Fiscal Officer: Morgan reported that the food service contract has not been awarded by the state yet. The janitorial contract has been awarded to Goodwill Industries, which also has our security contract. The HVAC for the Samson building has a temporary system and is scheduled to be changed out by August 1st. At the next board meeting, Morgan will have the finalized budget for this year. Morgan highlighted GovDelivery bulletins that will communicate information frequently, the interviewing process for Liu's administrative assistant position and a possible team up with OSU for their medical school students to be housed in the vacant dorms. Morgan answered questions from the Board.

Report from the President: Wang mentioned items from the Admissions department and the Academic department in the absence of Dr. Liu and Ms. Morris. Juniors who did poorly academically along with their parents met with Dr. Liu to discuss options for their senior year. Rebecca Morris and her assistant Casey Canny are currently at a conference in Texas for the week; the conference was funded by the OSSM Foundation. Wang reported that there was interest in reopening the Ardmore Regional Center but not enough student interest to open this school year. Wang highlighted the legislatures that are leaving office and have been long time supporters of OSSM; Senator Jim Halligan is leaving office due to term limit; Speaker of the House, Jeff Hickman is stepping down; Speaker Hickman will likely be replaced by Chuck McCall. OSSM is currently advertising for an American History Instructor, Virtual Regional Center Instructor and a part time Computer Science Instructor. Wang concluded his report discussing the Summer Programs that will occur during the last two weeks of July and his hope to ramp up the Virtual Regional Center Program. Wang answered questions from the Board.

New Business: No new business was required.

Adjournment: Meeting adjourned at 12:35 p.m.

Attachment 1. Page 1

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